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VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)

(Sponsored by VasaviAcademy of Education)

(Affiliated to OsmaniaUniversity& approved by AICTE)

9-5-81, Ibrahimbagh, Hyderabad 500 031, India, www.vce.ac.in

Minutes of 16thmeeting of the Board of Governors of Vasavi College of Engineering held at 11.00 a.m. on 02.04.2016 (Saturday) in the premises of Vasavi College of Engineering, Ibrahimbagh, Hyderabad – 500 031

Members present:

- 1 Prof. Mohammad Suleman Siddiqi : Chairman
Former Vice-Chancellor
Osmania University, Hyderabad
- 2 Prof. Anup Beniwal, : UGC nominee
Dean, School of Humanities & Social Sciences,
GGS Indraprastha University, New Delhi
- 3 Prof. M.R. Madhav, Professor Emeritus, JNTU, : Member
Visiting Professor, IIT-Hyderabad
- 4 Sri P. Ramamohan Rao : Member
President, Vasavi Academy of Education,
(Management Nominee)
- 5 Prof. T.V. Subba Rao : Member
Vice President, Vasavi Academy of Education
(Management Nominee)
- 6 Sri M. Krishnamurthy : Member
Secretary, Vasavi Academy of Education
(Management Nominee)
- 7 Sri P. V. Ratnam : Member
Treasurer, Vasavi Academy of Education
(Management Nominee)
- 8 Sri P. Balaji : Member
Member, Vasavi Academy of Education
(Management Nominee)
- 9 Sri Bommidala Srikrishna Murthy, Managing : Member
Director, M/s. Bommidala International Pvt. Ltd.,
Guntur
- 10 Mr. B. Kutumba Sastry, : Govt. Nominee
Head – Monitoring & Evaluation, SPFU,
- 11 Prof. G.V. Ramana Murty, HoD-Mech : Member
Vasavi College of Engineering
- 12 Prof. T. Adi Lakshmi, HoD-CSE : Member
Vasavi College of Engineering
- 13 Prof. K. Jaya Sankar, Principal : Member-Secretary
Vasavi College of Engineering
- 14 Prof. Ravande Kishore, Dean, Faculty of Engg., : Special Invitee
O.U., Hyderabad
Osmania University nominee : To be re-nominated by OU

The following member of the Board of Governors could not attend the meeting:

1. Regional Officer, South Central Regional Office, AICTE, Hyderabad.

Prof. Mohammad Suleman Siddiqi, Chairman, BoG, presided over the meeting.

The following items on the agenda were taken up for consideration:

1. Nomination of new members into the BOG:

- a) It was noted that Dr. N. Vasantha, Prof. & HoD, Dept. of I.T. & Member, BoG has retired from the regular service and Dr. K. Jaya Sankar has taken charge as Principal of the College from Dr. G.V. Ramana Murty. Dr.K. Jaya Sankar, therefore becomes the Member-Secretary of the BoG.

The Principal / Member-Secretary has nominated Prof. T. Adi Lakshmi, HoD-CSE, Vasavi College of Engineering and Prof. G.V. Ramana Murty, HoD-Mech. Engg. & Director (Acad. & Admn.), Vasavi College of Engineering, as members of BoG.

- b) As per the UGC guidelines on the composition of Board of Governors for Private Un-aided Autonomous Institutions and also as per Revised Project Implementation Plan (updated June, 2015) of TEQIP-II, it is not necessary to have representative of AICTE as one of the members on the BoG.

The BoG has approved the above nominations and recommended to follow the existing UGC guidelines on the composition of BoG.

2. Confirmation of the minutes of the 15thBoG meeting held on 30.12.2015:

The minutes of the 15th meeting of Board of Governors held on 30.12.2015 were read and confirmed.

3. Consideration of Action taken report on the minutes of the meeting of BOG held on 30.12.15:

It was noted that the BOG, in its 15th meeting, has approved (under Item No.12) to issue notification for recruitment of staff and faculty members to fill up the vacancies in various departments.

It was also noted that the College had issued recruitment notification in the leading newspapers calling applications from the eligible candidates for the notified posts. The number of applications received for the faculty positions department-wise are given below:

S.No.	Department	Prof.	Associate Professors	Assistant Professors
1	Civil Engineering	---	02	17
2	Computer Science & Engineering	04	01	99
3	Electronics & Communication Engg.	03	03	147
4	Electrical & Electronics Engineering	03	01	161
5	Information Technology	0	01	30
6	Mechanical Engineering	07	08	53
7	Chemistry	---	---	21
8	English	---	---	07
9	Maths	---	---	22
10	Physics	---	---	22

The Member-Secretary has informed the members that the Written Test for recruitment of Assistant Professor in all the Departments is scheduled on 17.04.2016 (Sunday) and interviews will be conducted after constituting the Selection Committee as per OU guidelines.

The BoG has noted and approved.

4. Approval of resolutions made in the meeting of Finance committee:

Sri P.V. Ratnam, Treasurer, Vasavi Academy of Education and Member of Finance Committee has placed the minutes of the Finance Committee meeting held on 30.03.2016 before the BoG for its approval for the year 2016-17,

Deliberations were held on Item No.5 of the MoM of Finance Committee and the BoG approved with retrospective effect from November/December, 2015 examinations the payment of remuneration to the substituted laboratory staff involved in the conduct of practical examinations under autonomy.

After due consideration, the BoG has approved the minutes of the meeting of Finance Committee held on 30.03.2016 containing the budget estimates for the year 2016-17 and other items.

5. Examination results for the academic year 2015-16:

The BoG has noted the following examination results for the academic year 2015-16:

i) B.E. I Year I-Semester (New) Examinations, Dec -15/ Jan-16:

S No.	Description	Total No. of candidates	%
1	No. of candidates Appeared	597	
2	No. of candidates Passed	465	77.88
3	No. of candidates Failed	130	21.77
4	No. of candidates involved in Malpractice	2	0.34
5	No. of candidates "Will be Announced Later" (WAL) cases	Nil	0.00

ii) B.E. I Year II-Semester (Suppl.) Examinations, Dec -15/ Jan-16:

S No.	Description	Total No. of candidates	%
1	No. of candidates Appeared	104	
2	No. of candidates Completed	51	49.03
3	No. of candidates Promoted	1	0.96

iii) B.E. I Year I-Semester (Old) Examinations, Dec -15/ Jan-16:

S No.	Description	Total No. of candidates	%
1	No. of candidates Appeared	59	
2	No. of candidates Completed	30	50.84
3	No. of candidates Failed	29	49.16
4	No. of candidates involved in Malpractice	Nil	0.00
5	No. of candidates "Will be Announced Later" (WAL) cases	Nil	0.00

iv) B.E. II Year I-Semester (Main) Examinations, Dec -15 (Summary of Results):

S No.	Description	Total No. of candidates	%
1	No. of candidates Appeared	709	
2	No. of candidates Passed	578	81.52
3	No. of candidates Failed	129	18.19
4	No. of candidates involved in Malpractice	2	0.29

v) B.E. III/IV I-Semester Examinations (Osmania University) – 2015-16:

S No.	Branch	No. of candidates registered	Passed in all subjects	
			No.	%
1	Civil Engineering	70	50	71.43
2	Computer Science & Engineering-A	71	56	78.87
3	Computer Science & Engineering-B	68	59	86.76
4	Electronics & Communication Engg. -A	71	66	92.96
5	Electronics & Communication Engg. -B	72	58	80.56
6	Electrical & Electronics Engineering	71	49	69.01
7	Information Technology-A	70	62	88.57
8	Information Technology-B	66	55	83.33
9	Mechanical Engineering-A	72	65	90.28
10	Mechanical Engineering-B	68	56	82.35
Average pass % (2015-16) : 82.41 Average pass % (2014-15) : 80.11				

vi) IV/IV B.E. I sem. examinations (Osmania University) 2015-16:

S No.	Branch	No. of candidates registered	Passed in all subjects	
			No.	%
1	Civil Engineering	66	45	68.18
2	Computer Science & Engineering-A	71	69	97.18
3	Computer Science & Engineering-B	71	67	94.37
4	Electronics & Communication Engg. -A	75	67	89.33
5	Electronics & Communication Engg. -B	73	69	94.52
6	Electrical & Electronics Engineering	69	59	85.51
7	Information Technology-A	68	61	89.71
8	Information Technology-B	69	63	91.30
9	Mechanical Engineering-A	71	67	94.37
10	Mechanical Engineering-B	72	60	83.33
Average pass % (2015-16) : 88.78 Average pass % (2014-15) : 82.00				

vii) M.E./M.Tech I Year I-Semester (Main) Examinations, January-2016:

S.No.	Description	ECE (Comm. Sig)		ECE (VLSI)		EEE (PSPE)		MECH (ADM)		M.Tech (CSE)	
		No	%	No	%	No	%	No	%	No	%
1	No. of Candidates Appeared	11	-	16		13		12		15	
2	No. of Candidates Passed	7	63.63	6	37.5	7	53.84	8	66.7	9	60
3	No. of Candidates Re-registered	1		5		2		2		1	
4	No. of Candidates Completed	0	0	2	40	2	100	1	50	1	100

viii) M.C.A. I Year I-Semester (Main/Backlog) Examinations, Jan/Feb-2016:

S No.	Description	Total No. of candidates	%
1	No. of candidates Appeared (Main)	41	
2	No. of candidates Passed	32	78.04
3	No. of candidates Appeared (Backlog)	5	
4	No. of candidates Completed (Backlog)	2	40

ix) M.C.A. II Year I-Semester (Main) Examinations, Jan, 2016:

S No.	Description	Total No. of candidates	%
1	No. of candidates Appeared	31	
2	No. of candidates Passed	28	90.32

x) M.C.A. I Year II-Semester (Suppl.) Examinations, Dec, 2015:

S No.	Description	Total No. of candidates	P%
1	No. of candidates Appeared	7	
2	No. of candidates Completed	5	71.42

The BoG has made the following suggestions to further improve pass percentage of the students:

- Prof. Mohammad Suleman Siddiqi, Chairman of the BoG, suggested conducting remedial classes for the students who have backlogs.

The Member-Secretary informed that the College is conducting remedial classes

for the academically challenged students and formed "Peer Learning Groups" to improve the subject knowledge of the students and this is being monitored by the Peer Group Coordinators.

- Prof. Anup Beniwal, Member BoG, suggested organizing teachers' interactive meeting to improve the pedagogy.
- Prof. M.R. Madhav, Member BoG, advised to organize special lectures to the slow learners by the best teacher and use microphones in case the class has large strength of students.
- Prof. Ravande Kishore, Special Invitee, BoG, expressed concern over low pass percentage of Civil Engineering students compared to students of other branches.

The Member-Secretary informed that the students taking admission in Civil Engineering Branch have comparatively poorer ranks in EAMCET and thereby their pass percentage is relatively low.

The BoG has noted the above examination results and ratified.

6. Additional funds under TEQIP-II as a well performing institution:

The Member-Secretary informed the members that the College has been recognized as "Well Performing Institution" by NPIU. The State Project Facilitation Unit, Telangana State, through its letter No. SPFU.TS/TEQIP-II/32/2011-16 dated 12.03.2016, informed about the release of 50% of the additional funds (Rs.200 lakhs) i.e., Rs.100.00 lakhs under TEQIP-II. He further informed that out of this 50% is the Central Government share (Rs.50 lakhs), 20% is the State Government share (Rs.20 lakhs) and remaining 30% (Rs.30 lakhs) is institutional share. Accordingly, the College deposited an amount of Rs.30 lakhs in the TEQIP account on 17.03.2016. The transfer of funds of Rs.70 lakhs to our TEQIP-II account (Central & State Govt. shares) is awaited.

Prof. M.R. Madhav and Prof. Anup Beniwal suggested to chalk-out a Schedule keeping in view the short duration of seven months for the expenditure i.e., upto October, 2016 for utilization of additional funds as per the Action Plan. Member secretary informed that department-wise and head-wise action plan that has already been worked out and circulated among respective HODs

The BoG has noted and approved.

7. Ratification of Head-wise expenditure of TEQIP-II funds spent upto 15.03.2016:

The BoG has noted that following is the head-wise expenditure on the funds spent upto 15.03.2016:

S No.	Category of expenditure	Utilized (Rs. in lakhs)
1	Improvement in teaching, training and learning facilities	113.99
2	Assistantships	81.82
3	Faculty and Staff Development	101.59
4	Enhanced interaction with industry	26.51
5	Capacity Development	4.90
6	Reforms	37.62
7	Student support	12.89
8	IOC	38.20
	Total:	417.52

The BoG has noted and approved.

8. Consideration and approval of the list of faculty and staff members who were deputed for attending various programmes under TEQIP-II during the period from 15.12.2015 to 15.03.2016:

It was noted that the following faculty members of VCE had been deputed to attend various training programmes conducted by reputed organizations under FSD:

S.No	Dept.	Name (Dr./Prof./Mr./Ms) Designation	Programme Details	Duration	
				From	To
1	Civil	Dr.B. Sridhar, HoD	3rd International Conference on "Transformation in Engineering Education (ICTIEE, 2016) organised by College of Engineering (COEP), Pune	10.01.16	12.01.16
2	CSE	Mr.K. JairamNaik, Asst. Prof.	2-day 2nd International conference on "Emerging Trends in Electrical, Communication & Information Technologies, 2015 (ICECIT, 2015) organised at Anantapur and also present a paper titled "An Enhanced Mechanism for Balanced Job Scheduling in Computational Grid based on Deadline Control"	20.12.15	21.12.15
3		Mr.I. Navakanth Asst. Prof.	10 day FDP on "Theory of Computation" organized by the Electronics & ICT Academy and Dept., of CSE, National Institute of Technology, Warangal	18.01.16	27.01.16
4		Dr.K. Rammohan Rao, Assoc. Prof.	Half day workshop on Cloud Computing Applications at Hosting Project Institution, JNTUCEH	21.12.15	—

		Mr. MSV Sashi Kumar, Asst. Prof.	Half day workshop on Cloud Computing Applications at Hosting Project Institution, JNTUCEH	21.12.15	
5		Mrs.Suba S	5-day FDP on "Digital Image & Video Processing with Hands-on organised by MVSr Engg. College, Hyd.	04.01.16	08.01.16
6		Dr.T.Adi Lakshmi, HoD	3rd International Conference on "Transformation in Engineering Education (ICTIEE, 2016) organised by College of Engineering (COEP), Pune	10.01.16	12.01.16
7		Mr.MSVSashi Kumar, Asst. Prof.	3-day National Conference on "Big Data Analytics & Cloud Computing" organised at UCE, OU	29.12.15	31.12.15
		Mr.G.Prabhakar, Asst. Prof			
8	ECE	Mrs.Nagadevi, Asst. Prof.	5-day FDP on "Digital Image & Video Processing with Hands-on organised by MVSr Engg. College, Hyd.	04.01.16	08.01.16
		Mr.B.Uma Mahesh Babu, Asst. Prof			
9		Mrs.K. Deepti, Asst. Prof	2-day IEEE 3rd International Conference on "Electronics & Communication Systems" (ICECS, 2016) organised by Karpagam College of Engineering, Coimbatore, Chennai and also present a paper entitled "Design Analysis & Implementation of MPPT based Controlling Mechanism for improving the efficiency of solar photovoltaic based operated system"	25.02.16	26.02.16
10		Dr. E. Sreenivasa Rao, Prof.	3-day 3rd International Conference on "Transformations in Engineering Education (ICTIEE, 2016) organised by College of Engineering (COEP), Pune and also present a paper titled "An Engineering Curriculum to meet the challenges of the present decade"	10.01.16	12.01.16
11	EEE	Mrs.G. Pranava, Asst. Prof	5-day course on "Smart Distribution Systems organised by K.L. University College of Engg., in association with IEEE Hyd PES chapter at Vaddeswaram, Guntur	28.12.15	01.01.16
12		Prof. K.V. Ramana Murthy, HoD	3-day 3rd International Conference on "Transformations in Engineering Education (ICTIEE, 2016) organised by College of Engineering (COEP), Pune and also present a paper titled "An Engineering Curriculum to meet the challenges of the present decade"	10.01.16	12.01.16
13		Mrs.Ch.V.S.S. Sailaja, Assoc Prof.	Biennial International Conference on "Power & Energy Systems: towards Sustainable Energy, PESTSE, 2016 organised by Dept. of EEE, Amrita Vishwa Vidyapeetham Amrita School of Engg., Kasavanahalli, Carmelaram P.O., Bengaluru and also present a research paper entitled "Determination of Optimal Distribution Generation size for losses, protection co-ordination and Reliability Evaluation using ETAP" in Power & Energy Systems.	23.01.16	—
14	IT	Ms.D.R.L.Prasanna, Asst. Prof Ms.K. Madhuri Asst. Prof.	Half day workshop on Cloud Computing Applications at Hosting Project Institution, JNTUCEH	21.12.15	—

15	IT	Ms.Ch. Swapna Asst. Prof	5-day Intensive Course on "Probability Theory & Stochastic Processes" at MVSR Engg. College, Hyd	04.01.16	08.01.16
		Ms.Kratika Sharma Asst. Prof	5-day FDP on "Digital Image & Video Processing with Hands-on organised by MVSR Engg. College, Hyd.		
16	Mech.	Mr.K.Veladri Asst. Prof Mr.D. Govinda Rao Asst. Prof	1-day National Seminar on "Advanced Steels - MGIT	30.12.15	—
17	Mech	Dr.P.V. Gopala Krishna, Assoc. Prof.	3-day 3rd International Conference on "Transformations in Engineering Education (ICTIEE, 2016) organised by College of Engineering (COEP), Pune and also present a paper titled "An Engineering Curriculum to meet the challenges of the present decade"	10.01.16	12.01.16
18	Mech	Mr.VBS Rajendra Prasad Assoc. Prof.	2-day International Conference on "Technological Innovations in Mechanical Engineering (TIME-2016) organised by CBIT	10.02.16	11.02.16
19	Mech	Mr.V.B.S. Rajendra Prasad Assoc. Prof.	3-day symposium (Pravartana, 2016) on Mechanics and applied mathematics organised by IIT, Kanpur	12.02.16	14.02.16
20	Physics	Dr.P. Venkateswararao Assoc. Prof.	4-day 19th National Space Science Symposium, 2016 (NSSS) organised at Vikram Sarabhai Space Centre, Thiruvananthapuram and also to present a research paper entitled " <i>Long term variation of MJO activity over Gadanki</i> "	09.02.16	12.02.16
21	Sports & Games	Mr.G.V. Aditya Reddy Asst. Physical Director	2-day workshop on Physical Education, Yoga and Sports Management, 2015 organised by Indian Federation of Computer Science in Sports (IFCSS),O.U, Hyd.	27.12.15	28.12.15
Non-Teaching					
1	Admn.	Mrs.T.V. Rajeswari, Supdt.	Training program for non-teaching and administrative staff	04.01.16	05.01.16
2	EEE	Mr.M. Vishnumurthy, Lab Tech.			
3	ECE	Mr.K. Rama Krishna Assoc. Prof.	Techno Management program for technicians	06.1.16	08.01.16
4	Mech.	Mr.K. Ratnaiah Lab Tech.			

Prof. M.R. Madhav suggested that more number of faculty members be deputed for training programmes organized at IITs, NITs, IISc and IIITs, so that there will be a substantial improvement in their respective subject domain. He also suggested that the faculty attending these programmes should maintain a good rapport and interaction with the faculty members working in the above institutions and can plan for collaborative work with them.

The BoG ratified the list of faculty and staff members who have attended various programmes under TEQIP-II during the period 15.12.2015 to 15.03.2016 as mentioned above.

9. Progress on submission of SARs for UG programmes and review on PG programs accreditation:

Prof. G.V. Ramana Murty, Director (Acad. & Admn.) and Member BoG, has informed the members that the process of uploading the necessary data to NBA portal by HoDs of respective departments and departmental NBA coordinators for the accreditation of all six U.G. programmes will be completed in the month of June, 2016.

In this connection, the Member-Secretary has informed the members that a communication has been received from NBA asking the college to intimate five probable slots of dates in the coming four months (starting April 2016) for sending its Expert Team for accreditation of 2 eligible PG programmes.

The BoG has noted the action initiated by the college towards accreditation of eligible UG and PG programmes by NBA.

10. Placement status for the year 2015-16 (as on 16.03.2016):

It was noted that the following are the branch-wise student placement details:

B.E. Placements:						
Name of the Branch →	CSE	ECE	EEE	IT	MECH.	CIVIL
Branchwise Intake	144	144	72	144	144	72
No. of Students registered with 60% and above Marks	133	137	61	117	125	59
Gross Selections	232	232	75	169	133	47
Net Selections	121	126	43	93	91	31
% of Selections	90.98	91.97	70.49	79.49	72.8	52.54

MCA/M.E/M.Tech Placements:

Name of the Branch →	MCA	ECE (ES&VLSID)	ECE (CE & SP)	CSE	MECH (ADM)	EEE
Branch-wise Intake	47	18	16	15	16	20
No. of Students registered with 60% and above Marks	27	14	15	14	14	18
Gross Selections	21	8	13	11	3	5
Net selections	18	5	11	6	3	5
% of Selections	66.67	35.71	73.33	42.86	21.43	27.78

The members felt that the data pertaining to the students who secured notable ranks in GATE, UPSC, Civil Services etc., and joined in higher education programmes in India and abroad should also be provided to the BoG henceforth.

The Chairman, BoG, appreciated the efforts made by the College in getting the notable achievements in campus placements.

The BoG has noted the status of campus placements

11. Achievements of the Institution and staff:

The BoG has noted the following:

- Ranks secured by the students in the Osmania University Examinations-2015:

○ Branch	Rank(s)	No. of ranks achieved
○ Civil	: 3	1
○ CSE	: 3,4,6,8,10	5
○ ECE	: 1,3,5,10	4
○ EEE	: 7,9,10	3
○ I.T	: 1,2,3,6,8	5
○ Mech.	: 1,2,10	3
Total Ranks	:	21

- The Entrepreneurship Development Cell (EDC) of the College, under "SWAYAM", has conducted E-week and received E-Week Championship-2016 and School Innovation Award-2016 (Southern Region) instituted by National Entrepreneurship Network (NEN).
- Dr.K. Ravi Kumar Associate Professor, Department of Electrical and Electronics Engineering received Ph.D for the thesis entitled "PSO and multi agent based algorithm for optimal power flow studies with FACTS devices from National Institute of Technology (NIT), Warangal, in the Month of March 2016.

The BoG has noted the achievements and congratulated the students, SWAYAM Team and staff.

The following suggestions were made by some of the BoG members:

- Prof. Ravande Kishore suggested that as an Autonomous College, there is a need to take necessary steps to achieve higher academic standards and excellent campus placements with higher pay packages.
- Prof. Mohammad Suleman Siddiqi and Prof. Anup Beniwal have suggested to use social media to publicize the activities, achievements of the college and faculty members and also to have contacts with Alumni of the College.
- Prof. M.R. Madhav suggested to focus on utilizing the services of Alumni.
- Prof. Anup Beniwal and Prof. M.R. Madhav suggested highlighting the international publications, collaborative research projects with institutions of repute, research & innovations and patents obtained by the faculty members.

12. Other items:

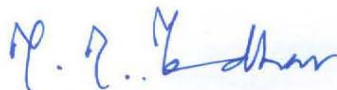
The Member-Secretary informed that Mr. VBS Rajendra Prasad, Associate Professor of Mechanical Engineering, has applied for the grant of funds under TEQIP-II to present his research paper in an International Conference to be held at Florida, Orlando, USA. He sought BoG approval to initiate the process of international travel as per the TEQIP guidelines.

The BoG has unanimously resolved that henceforth the Chairman of BoG may give initial approval for international travel by the faculty members utilizing TEQIP funds as per the NPIU guidelines and later it can be ratified in subsequent BoG meetings to avoid delay.

The meeting concluded with a vote of thanks to the chair.



(Prof. Mohammad Suleman Siddiqi)
Chairman, BoG



(Prof. M.R. Madhav)
Member, BoG



(Prof. T.V. Subba Rao)
Vice President, VAE &
Member, BoG



(P.V. Ratnam)
Treasurer, VAE &
Member, BoG

(Bommidala Srikrishna Murthy)
Member, BoG



(Prof. G.V. Ramana Murthy)
Member, BoG



(Prof. Ravande Kishore)
Special Invitee, BoG



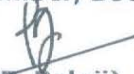
(Prof. Anup Beniwal)
UGC Nominee &
Member, BoG



(P. Ramamohan Rao)
President, VAE &
Member, BoG



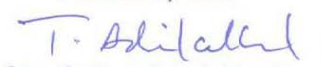
(M. Krishnamurthy)
Secretary, VAE &
Member, BoG



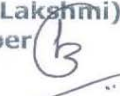
(P. Balaji)
CEO, VAE &
Member, BoG



(B. Kutumba Sastry)
Govt. Nominee &
Member, BoG



(Prof. T. Adi Lakshmi)
Member



(Prof. K. Jaya Sankar)
Principal &
Member-Secretary, BoG