

**ORDERS**

No.VCE (A)/Canteen Committee/2023

01<sup>st</sup> August, 2023

Sub : VCE (A) – Reconstitution of Canteen Committee – Orders issued – Reg.

Sanction is accorded for the reconstitution of Canteen Committee with the following composition:

- |     |   |   |                |
|-----|---|---|----------------|
| 1.  | Dr. P. Hemagiri Rao, Controller of Examinations       | : | Chairman       |
| 2.  | Dr. A.S. Sai Prasad, HoD-Physics                      | : | Member         |
| 3.  | Dr. G. Meena, Asst. Prof. (SS), Dept. of H & SS       | : | Member         |
| 4.  | Ms. S. Anitha Rani, Accounts Officer                  | : | Member         |
| 5.  | Mr. K.V. Subba Rao, Lab Technician, Civil Engg. Dept. | : | Member         |
| 6.  | Mr. D. Vidya Sagar, Office Supdt.                     | : | Member         |
| 7.  | Student from II-Year B.E.                             | : | Student member |
| 8.  | Student from III-Year B.E.                            | : | Student member |
| 9.  | Student from IV-Year B.E.                             | : | Student member |
| 10. | Student from M.E.                                     | : | Student member |
| 11. | Mr. K. Rama Krishna, Director-Student Welfare         | : | Convener       |

*The Canteen Committee shall ensure that the canteen users get hygienic food, good service and reasonable price.*

**Functions:**

- i) To call for the tenders from the vendors to run and maintain the canteen
- ii) To enter into an agreement with the vendor in token of finalization of the contract
- iii) To fix the menu and their price.
- iv) To enhance the price after a stipulated period.
- v) To check the quality of the food, portability of water provided by the vendor as per the agreement.
- vi) Periodical check on cleanliness, quantity of food supplied
- vii) To demand hygienic conditions in and around the canteen
- viii) To obtain feedback from the canteen users and to take remedial measures in case of grievances

**Term:**

The term of the members of the Committee is **two** years.

**Meetings:**

The committee shall meet at least once in a semester. However, in case of any grievance, the Committee can meet immediately and also as and when required.



**Principal**

To

The members of the committee  
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