

VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)

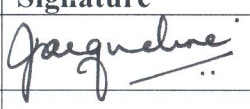



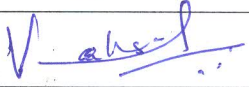


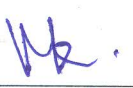


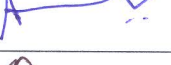


DEPARTMENT OF HUMANITIES AND SOCIAL SCIENCES

MINUTES OF BoS MEETING :

Meeting held on 31.05.2019

The H&SS BoS meeting was held on 31.05.2019 to discuss the courses in B.E and M.E offered by the department of Humanities and Social Sciences. The courses for B.E are - ELC and ELCS, Skill Development Courses I&II and Soft skills, Human Values and Professional Ethics – I&II, Electives -TWPP & English for Competitive Examinations & Entrepreneurship I&II. The Courses for M.E include Skill development course I&II, English for Research Paper writing and Pedagogy.

Members present:

S.no	Name	Designation	Signature
1	Dr. Jacqueline Amaral, Chairperson and HoD, H&SS,VCE	Chairman and BOS	
2	Prof. C. Muralikrishna, OU Nominee for BoS for VCE	Professor, Department of English, Osmania University. OU Nominee	
3	Dr. Joy Anuradha	Asst. Professor, HCU, Hyderabad. Subject Expert	
4	Mr. Joy B. Hans	Division Director, Toastmasters International. Subject Expert	
5	Ms. Vathsala Narsasimman	Associate Director, Talent Sprint Subject Expert	
6	Mr. Stephen Nalabolu	Sr.Project Leader, Broadridge,Hyderabad Subject Expert	
7	Ms. M.B.Preethisha	Global Tree Overseas Immigration Consultancy, Hyderabad. Subject Expert	
8	Mr. Venkat Santhosh Gumma	Accenture, Hyderabad Subject Expert	
9	Ms. G. Meena	Asst. Professor(SS)	
10	Ms. K. Jhansi Rani, Member	Asst. Professor(SS)	
11	Ms. Sheela Rani Simon, Member	Asst. Professor	
12	Mr. T. Sunand Emmanuel, Member	Asst. Professor	
13	Dr. Ruby Lois, Member	Asst. Professor	

The following points were discussed in the BoS Meeting:

1. Discussion of syllabus of B.E. 1/4 English language and communication I & II Theory and Lab.
2. Discussion of syllabus of Human Values and Professional Ethics (HVPE)
3. Discussion of syllabus of Skill Development Courses
4. Discussion of syllabus for the two electives.
5. Panel of question paper-setters
6. Panel of evaluators
7. FDPs (Faculty Development Programmes if AICTE Approves)
8. Guest lectures and seminars.

1. Discussion of syllabus of B.E. 1/4 English I & II-- Theory and Lab

The HoD informed that English would be taught in both the semesters. The experts appreciated the initiatives taken by the department in framing the syllabus. Since AICTE recommendations were only suggestive and not mandatory, it was good that the management of the college has ensured that English would be included in both the semesters. A few modifications were suggested in the course outcomes. The credits given for English courses across the curriculum met the required criteria and were within the stipulated credits suggested by AICTE.

Suggestions by BoS Members for B.E. 1/4 ECS and ELCS I and II Semesters

1. B.E. 1/4 I semester ELC

- i) **Dr. Muralikrishna, Professor, OU, suggested that the semester exam marks which includes CIE and SEE be on a 50-50 weightage in course of time.**
- ii) **He also suggested that evaluation for listening, reading and writing could be more objective if OMR Sheets are introduced. He suggested to have 3 or 4 evaluators to grade the students performance with about 4-5 rubrics for each component as evaluation parameters. The average score of all the evaluators would help in giving the students an objective feedback.**
- iii) **Dr. Joy Anuradha, Assistant Professor, Center for English Language Studies, HCU, suggested that one course outcome pertaining to writing skills be included in the I semester theory syllabus.**

2. B.E. 1/4 I Semester ELCS

- i) **Mr. Joy Hans, Director, Speak Out Academy, also appreciated the steps being taken by the HoD and the faculty in implementing the syllabus effectively. He said effective steps could be taken to help shy students overcome stage fright. by giving a topic to 2 students and asking them to write and speak. Once they are comfortable, they could be placed in a group of 5 students to interact more comfortably. Later, as they gain more confidence, they would be placed in a higher group of 10 students. Thus, they would be encouraged to finally take part in public speaking in a group of 60 students. One smart student could be included in every stage to help their peers. This way, stage fright could be gradually and successfully reduced.**

- ii) Dr. Joy Anuradha also suggested that debates and group discussions be included as one component and enacting roleplays as a different component in the I Semester ELCS lab syllabus.
- iii) She also advised analysing and identifying various reading texts be included in the Reading Lab.

3. Skill development Course- Finishing School

Ms. Vathsala Narsasimman of Talent Sprint presented 'The Skills Development Course'. They expressed satisfaction with the way the syllabus was conceptualised, framed and implemented by Ms. Vathsala Narsaimman and her team.

- i) Dr. Muralikrishna, Professor, OU, suggested that the end semester exam which includes CIE and SEE be on a 50-50 evaluation.
- ii) He also suggested that evaluation for the scores could be more objective by introducing an OMR Sheet. It would be judicious to have 3 or 4 evaluators who would be given 3 or 4 parameters to grade the students. The average score of all the evaluators would help in giving the students the right feedback.
- iii) He also suggested that "Image writing" be included in the component of 'Delightful Descriptions' as it caters to creative writing.
- iv) Dr. Joy Anuradha suggested to move the session Evaluation of Fact and Opinion above Discernment of fact and opinion.

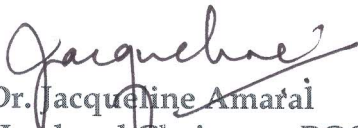

4. Technical Writing and Professional Presentations.

Dr. Murali Krishna suggested that Unit II could be deleted from TWPP syllabus. Dr. Joy Anuradha suggested that fundamentals of Technical writing could be included in Unit-I

5. English for Competitive Examinations

Dr. Murali Krishna suggested to mix cloze passages and fill in the blanks in one section and mention clearly about analogies and reverse analogies. He suggested IELTS listening section be included.

The meeting ended at 5.45 p.m.

 Dr. Jacqueline Amaral Head and Chairman, BOS Vasavi College of Engineering	 Prof. C. Muralikrishna, OU Nominee for BoS for VCE Professor, Department of English, Osmania University
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