

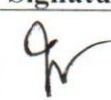


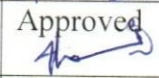

**VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)
DEPARTMENT OF HUMANITIES AND SOCIAL SCIENCES**

MINUTES OF BoS MEETING:

Meeting held on 05.08.2021

The H&SS BoS meeting was held on **05.08.2021** to discuss and approve of the new syllabus in B.E 1/4 ELC and ELCS and ratify the other courses namely, Skill Development Course I&II and Soft skills, Human Values and Professional Ethics-I&II, Bridge Course, Verbal Ability&Electives (3 courses) offered by the H&SS department.

Members present:

S.no	Name	Designation	Signature
1	Dr. Jacqueline Amaral, Chairperson and HoD, H&SS,VCE	Chairman and BOS	
2	Prof Y. L Srinivas OU Nominee for BoS for VCE	Professor, Department of English, Osmania University and BOS Chairman-OU	
3	Dr. Joy Anuradha, Subject Expert	Assistant Professor in Centre for English Language Studies, School of Humanities, University of Hyderabad.	Approved ✓
4	Mr.J. B. Hans, Subject Expert	Academic Advisor, KIET Group of Colleges, Kakinada Consultant and Corporate Trainer— Learning Partners Pvt Ltd. & Career Coaches Pvt. Ltd. District 98, TM	Approved Joy Hans
5	Ms. Vathsala Narsasimman, Subject Expert	Associate Director, Talent Sprint	Approved
6	Ms SurabhiSehgal, Subject Expert	Manager- Delivery, Talent Sprint	Approved
7	Ms. G. Meena, Member	Asst. Professor(SS), HSS	Approved 
8	Ms. K. Jhansi Rani, Member	Asst. Professor(SS), HSS	Approved 
9	Ms. Sheela Rani Simon, Member	Asst. Professor, HSS	Approved
10	Dr. T. Sunand Emmanuel, Member	Asst. Professor, HSS	Approved 
11	Dr. Ruby Lois, Member	Asst. Professor, HSS	Approved ✓
12	Dr Arpita Panda, Member	Asst. Professor, HSS	Approved X

The following points were discussed in the BoS Meeting:

1. Discussion of proposed syllabus of B.E. 1/4 English Language and Communication Theory and English Language and Communication skills Lab.
2. Discussion of syllabus of Human Values and Professional Ethics (HVPE)
3. Discussion of syllabus of Skill Development Courses
4. Discussion of syllabus for electives1. Technical Writing and Professional Presentations. 3. English for competitive Examinations 4. Critical Thinking.

5. Discussion on Bridge course syllabus theory and Lab.
6. ME courses-Audit and SDC
7. Upcoming FDP to be held in October 2021.

Dr Y.L Srinivas has been nominated by the Vice-chancellor as the BoS nominee from Osmania University to be on the board of studies for the department of HSS in Vasavi College of Engineering, for a period of three years.

The BoS Chairman & HoD – HSS, Dr. Jacqueline Amaral, welcomed Dr Y.L Srinivas and introduced him to all the members at the start of the meeting at 11:00 a.m. She also formally welcomed the Subject experts and the other members. Dr T.Sunand Emmanuel read out the minutes of the previous meeting held in February 2020.

The discussion and decisions taken on the proposed syllabuses are as follows:-

1. Discussion of proposed syllabus of B.E. 1/4 English Language and Communication-Theory and English Language and Communication skills Lab.

The Chairman informed that ELC Theory & ELCS Lab would now be taught for 7 sections in semester I and for 6 sections in semester II.

Prof. Y.L. Srinivas, Chairman, BoS, Arts College, OU and VCE OU Nominee, said that the syllabus looks good as it adequately covers the four language skills and suggested that the tools for LSRW need to be graded depending on the difficulty levels of the students.

Dr. Joy Anuradha, Subject Expert, Assistant Professor in Centre for English Language Studies, School of Humanities-University of Hyderabad made the following observations. She said a short story could be included in the Vth Unit depending on the availability of time.

She appreciated the efforts of the department in incorporating varied and important aspects of communication which would be very useful to the engineering graduates throughout their personal and professional dealings.

She has also recommended a book on Public Speaking as a 'learning resource' in the lab syllabus, which we have included.

Joy B Hans, DTM, Academic Advisor, KIET Group of Colleges, Kakinada Consultant and Corporate Trainer—Learning Partners Pvt Ltd. & Career Coaches Pvt. Ltd. District 98, TM made the following observations:

- The English curriculum has been designed well and does justice to all the segments of communication, LSRW. –ELC
- The lab sessions are very well designed to hone the skills of the students. - ELCS
- The overall curriculum of all the English syllabi has a hands-on approach and is well suited to the new age teaching.
- The VAK aspects has been taken into consideration while designing the content which is commendable.
- This curriculum will not only help students develop communication but also interpersonal skills.
- The English course spread over all the years seems to be a little challenging. Experienced faculty should be able to deliver the course effectively.

The syllabi for ELC and ELCS were approved by the Board.

Ms. Vathsala Narsasimman, Associate Director, Talent Sprint and Ms Surabhi Sehgal, Manager- Delivery, Talent Sprint presented 'The Skills Development Courses', HVPE and the Electives that they will be teaching.

These are the observations and recommendations that the Board approved of:

2. Skill Development Course

The experts were happy with the structure and the flow of the curriculum. The course was particularly appreciated by them since it ensures an early start in bridging the gap between the industry and academia. Prof. Srinivas asked some interesting questions about how the skill of Critical Reading will be delivered effectively in the classroom.

3. Elective—Critical Thinking

The experts were happy with the structure and the flow of the curriculum and congratulated us on including an interesting course of this nature in the college curriculum. But they asked us to ensure that we get an experienced trainer to deliver this course since it includes a lot of technical knowledge.

The addition of the 'critical thinking and Story board component' to the curriculum is a wonderful step by the department, it is a must for corporate placements. (Elective-CT).

4. Elective—English for Competitive Exams

The experts were happy with the course and the curriculum and were pleased that the college offers such varied courses.

5. Elective -Technical Writing and Professional Presentations.



The fundamentals of Technical writing and presentations are now in demand as professionals should be able to articulate their ideas in both writing and speaking and this is a good course to offer as an elective.

6. Human Values and Professional Ethics

The experts congratulated the college for having a holistic perspective towards education and producing not just world class engineers but also world class citizens.

7. The courses offered to ME students by the department were also discussed and all the members approved of them. The two audit courses –Audit course-1- English for Research paper writing- offered in Semester-I and Audit course-2- Pedagogy Studies offered in Semester-2 were approved and so also the SDC courses.

Finally, the BoS Committee immensely appreciated the efforts being put in by the HoD, H&SS in handling and implementing various courses for students for all levels successfully. They approved of all the proposed syllabi for year 2021-22.

 Dr. Jacqueline Amaral Head-HSS and Chairman, BOS Vasavi College of Engineering	 Prof Y. L Srinivas OU Nominee for BoS for VCE, Professor, Department of English, Osmania University and BOS Chairman-OU
<input checked="" type="checkbox"/> Approved Dr. Joy Anuradha , Subject Expert Assistant Professor in Centre for English Language Studies, School of Humanities, University of Hyderabad.	<input checked="" type="checkbox"/> Approved Mr. J. B. Hans Academic Advisor, KIET Group of Colleges, Kakinada Consultant and Corporate Trainer—Learning Partners Pvt Ltd. & Career Coaches Pvt. Ltd. District 98, TM