

**VASAVI COLLEGE OF ENGINEERING
(Autonomous)
IBRAHIMBAGH, HYDERABAD-500031**

Information to Candidates

**GENERAL TERMS & CONDITIONS AND GUIDELINES TO CANDIDATES APPLYING FOR
FACULTY POSITIONS**

1. Before filling up the application form, candidates should satisfy themselves that they are eligible to apply. The conditions prescribed cannot be relaxed.
2. The application form should be filled in by the candidate in his/her own handwriting and the signature at the end must be in full.
3. The management reserves the right to fill or not to fill up any post(s) without assigning any reasons thereof.
4. i) Of all the candidates who have applied for certain post, only those shortlisted will be called for selection process.
ii) **In the case of Assistant Professors, the selection process will include written test in their concerned subject. However, those possessing Ph.D. degree are exempted from the written test but will have to appear for a lecture demo.**
5. Candidates called for interview should bring all the original certificates of qualifications, marks memos and service certificates along with TWO SETS of photo copies of each.
6. Incomplete applications and applications received after the specified last date are liable to be rejected.
7. Candidates selected for appointment will be governed by the rules and regulations of Vasavi College of Engineering, as applicable from time to time.
8. Original certificates should not be enclosed with the application form.
9. Any candidate applying for more than one post should submit separate application for each post.
10. Retired persons below the age of 70 years may also apply for the post of Professor. They will be considered for contract appointment on consolidated salary.
11. *Based on the performance in the selection process, the candidates selected for the post of Assistant Professor will either be placed in the regular pay band directly or will be considered for regular appointment, initially on a consolidated salary of Rs.35,000/- or a higher salary for two years. During the first year of service they will be paid a consolidated salary of Rs.35,000/- or higher salary per month and on satisfactory completion of one year service, 10% increase will be given during the 2nd year of service. Their performance will be reviewed at the end of 2nd year and on satisfactory completion of 2nd year of service, they will be placed on regular pay band.*
12. Candidate shortlisted and called for written test/demo/interview will be eligible for reimbursement of to & fro travel expenses and incidental expenses for attending the interview.
 - i) **Candidates applying for the post of Professor will be paid**
 - a) I-Class train fare (or) II-Class (A/c.) or actual bus fare subject to production of tickets
 - b) Incidental expenses(*)
 - ii) **Candidates applying for the post of Associate Professor will be paid**
 - a) III-tier (A/c.) train fare/actual bus charges subject to production of tickets
 - b) Incidental expenses(*)
 - iii) **Candidates applying for the post of Assistant Professor will be paid**
 - a) II-Class train fare/actual bus charges (limited to express bus charges) subject to production of tickets.
 - b) Incidental expenses(*)

(*) **At the discretion of the Management**

Applications complete in all respects should reach the SECRETARY, Vasavi College of Engineering, 9-5-81, Ibrahimbagh, Hyderabad – 500 031 within 15 days from the date of publication of the Notification.

Note :- Candidates applying for the post of Professor and Associate Professor should also submit the relevant documents in support of Research Publications/Research Score/API based PBAS (Refer faculty norms) available on the website and enclose it with the application form.