

VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS),  
HYDERABAD-500031

CIRCULAR

Date: 20.06.2023

The HoDs of Engineering Departments are requested to note that the BE VIII Semester Grade sheets are sent to the respective departments for issue to the passed-out students. Further it is informed that Cumulative Grade sheets, Provisional certificates and Transfer certificates are ready for issue to the BE VIII Semester passed-out students (2019-2023 batch) **during the period from 21/06/2023 to 04/08/2023 and again from 17/08/2023 onwards.**

**The office of the Director, Academic and Admissions will not issue Cumulative Grade sheets, Provisional certificates and Transfer certificates during the period from 05/08/2023 to 16/08/2023, in view of the conduct of BE I Year admission process. Hence students of BE VIII Semester students are advised to plan accordingly.**

Hence HoDs are requested to bring this circular and the following information to the notice of the BE VIII Semester students:

- BE VIII Semester Grade sheets can be collected from the office of the respective department.
- BE VIII Semester Cumulative Grade sheets, Provisional certificates and Transfer certificates can be collected from the office of Director, Academic and Admissions in the working hours **after submitting the final NO DUES certificate.**
- Ten days to twelve working days' time is required to issue Transfer certificate after submitting the final no dues certificate.



PRINCIPAL

To  
The HoDs for necessary action.  
BE VIII Semester students through Whatsapp Groups by class coordinators  
College website.