

Ref. No. VCE/Dussara/2024

4<sup>th</sup> October, 2024

**CIRCULAR**

**Sub : VCE – Estt. – Declaration of Dussera holidays & mid-term vacation – Reg.**

Ref : G.O. RT No. 1633, dated 12.12.2023.

**I. Dussera festival holiday:**

This is to inform that the Government of Telangana, vide Orders 1<sup>st</sup> cited, had declared 12.10.2024 (Saturday) as holiday on the occasion of Dussera festival and accordingly it was communicated to all the HoDs and Heads of Functional Units vide this Office Circular dated 18.12.2023.

**II. Dussera festival vacation to students:**

In terms of the Almanac for the academic year 2024-25, the Dussera festival vacation to all students will be from 07.10.2024 to 11.10.2024.

Further, the students may be informed that the college will remain closed during the above period and for taking any certificates, attestations, transcripts etc., that may be needed by them have to be obtained on or before 05.10.2024.

**III. Dussera festival vacation to staff:**

It has been decided that all eligible staff members may avail mid-term vacation for the academic year 2024-25 on account of Dussera festival during the period from 06.10.2024 to 11.10.2024 (6-Days) duly allowing suffixing public holidays i.e., 12<sup>th</sup> & 13<sup>th</sup> October, 2024 respectively.

The newly joined staff members who are not eligible for any vacation, as on date, may also avail vacation during the above period and the same will be adjusted against the future earnings of their vacation.

**IV.** In this context, the HoDs and Heads of Functional Units are requested to instruct all the staff members to ensure the switch off of all the electrical appliances in the classrooms, laboratories, staff rooms etc., before they proceed on vacation.

  
**Principal**

To  
The HoDs and Heads of Functional Units to inform their staff accordingly.

Copy submitted to the (1) President, VAE (2) Vice President, VAE (3) Secretary, VAE  
(4) Joint Secretary, VAE (5) Treasurer, VAE, for kind information.

Copy submitted to the CEO for kind information  
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