

**VASAVI COLLEGE OF ENGINEERING(AUTONOMOUS)  
IBRAHIMBAGH: HYDERABAD-500031**

**CIRCULAR**

No: VCE/AEB/2021/ME/M.Tech On-campus Academic activities/011

Date: 01.02.2021

Sub: Commencement of On-campus classwork for all ME/M.Tech. - I semester students for the Academic Year 2020-2021 – Regarding.

- Ref: 1) Govt. of Telangana - Memo.No. 5640/SE.Prog.II/A1/2020, dated.12.01.2021 and endorsement File No: CTE-ACD1/GPTs/9/2020-ACADEMIC-I, dated.12.01.2021  
2) Minutes of the academic Committee Meeting held on 01.02.2021.

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With reference to the above mentioned subject and references cited, the following is the schedule of Academic & Examination Activities for M.E/M. Tech. – I Semester students for the academic year 2020-2021:

Programme	Detailed schedule			
	01.02.2021 to 06.02.2021	08.02.2021 to 13.02.2021	15.02.2021 to 18.02.2021	19.02.2021 to 10.04.2021
ME/M.Tech-I Sem	Continuation of Online Classwork	On-Campus Classwork	On-Campus – I Internal Examinations (Theory courses)	On-Campus Classwork and followed by II-Internal test.

Note:

- 1) All the ME/M.Tech –I Semester students are required to submit the **Declaration and Consent Forms** (copies are enclosed herewith) duly signed by the student and parent in hardcopy form to the respective Head of the department on the first day of attending the On-Campus classwork.
- 2) **All the ME/M.Tech –I Semester students are required to:**
  - Maintain Physical distancing in class room, labs, library and other places in the campus
  - Maintain Hygienic condition by regularly / frequently cleaning the hands
  - To wear proper sanitized face mask in the campus.
  - Should carry his/her own sanitizer with them.

Hence, all HoDs are requested to bring the circular to the notice of all the students and staff concerned immediately.

To  
All Heads of Departments  
for necessary action.  
P.A to Principal  
File.



**PRINCIPAL**

Date :

To  
The Principal  
Vasavi College of Engineering (A)  
Ibrahimbagh,Hyderabad-500 031

Respected Sir,

**Sub : Submission of declaration form – Reg.**

I state that I will follow the given guidelines without fail in the campus to prevent COVID-19:

1. I will maintain social distancing in classroom, laboratories, library, canteen and other places in the campus.
2. I will maintain hygienic conditions by regularly/frequently cleaning my hands, eyes etc..
3. I will wear proper sanitized face mask regularly.
4. I will cooperate with my friends, faculty, non-teaching staff and administration in the campus to maintain good environment and health.
5. I will carry my own sanitizer with me.

Name of the student :   
M.E/M.Tech – I Semester

Roll No. :

Mobile No. :

**Signature of the student**

Forwarded to the Principal
<b>Signature of the HoD</b>

Date :

To  
The Principal  
Vasavi College of Engineering (A)  
Ibrahimbagh,Hyderabad-500 031

Respected Sir,

**Sub : Submission of declaration form – Reg.**

Name of the student :   
M.E/M.Tech – I Semester

Name of the parent :

Mobile No. of the parent :

Roll No. :

Mobile No. of the student :

I/We am/are the parent(s) of the above student studying in your College, are aware of the guidelines to be followed by my/our ward due to COVID-19. I/We will cooperate with staff/administration of the College and are responsible of my/our ward. This undertaking is submitted on our own and either College staff/administration/are not responsible.

**Signature(s) of the Parent(s)**

**Names : 1) \_\_\_\_\_ 2) \_\_\_\_\_**

Forwarded to the Principal

**Signature of the HoD**