

**VASAVI COLLEGE OF ENGINEERING  
(Autonomous)  
IBRAHIMBAGH, HYDERABAD – 500 031**

24<sup>th</sup> January 2021

**Minutes of the 18<sup>th</sup> Meeting of IOAC held at 11.00 a.m. on  
23<sup>rd</sup> January 2021 conducted On-line mode**

**Members Present:**

<b>S.No.</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Dr. S.V. Ramana, Principal	: Chairman
2	Sri P. Balaji, CEO, VCE	: Member
3	Dr. Anjaneya Varaprasad, Head, Six Sigma, TCS	: External-Member
4	Sri.M.Ramgopal, Vice President at Birlasoft. Birlasoft	: External-Member
5	Dr. B. Sridhar , HOD-Civil	: Ex-Officio Member
6	Dr.T.Adilakshmi, HOD-CSE	: Ex-Officio Member
7	Dr. E. Sreenivasa Rao, Professor, Dept. of ECE	: Ex-Officio Member
8	Dr.M. Chakravarthy, HOD-E.E.E	: Ex-Officio Member
9	Dr.T. Rama Mohan Rao, HOD-MECH	: Ex-Officio Member
10	Dr. K. Rama Mohan Rao, HOD-I.T	: Ex-Officio Member
11	Dr.T. Sudhakar Rao, HOD-Maths	: Ex-Officio Member
12	Dr. P. Venugopal I/C HOD-Chemistry	: Ex-Officio Member
13	Dr.P.Hemagiri Rao, HOD-CA	: Ex-Officio Member
14	Dr.Venkata Krishna, NAAC – Coordinator	: Ex-Officio Member
15	Ms. Ch. V.S.S. Sailaja, Assoc. Prof., Dept. of EEE	: Member
16	Sri M. Bhasker, Assoc. Prof., Dept. of CIVIL	: Member
17	Dr. K. Veera Swamy, Prof. Dept. of ECE	: Member
18	Dr. A. Srinivas, Prof., Dept. of MECH	: Member
19	Ms. S. Aruna, Assoc. Prof., Dept. of IT	: Member
20	Dr. P.V. Gopala Krishna, Assoc. Prof., Dept. of MECH	: Member
21	Dr. G. Ramadevudu, Asst. Prof., Dept. of Physics	: Member
22	K.Prashastha, 1602-18-733-031, V /B.E CSE-A;	: Student member
23	Kopalle Sai ai Sreevalli Keerti,1602-18-733-043,V/B.E-CSE-A;	: Student member
24	K.Anisha,1602-18-733-068,V /B.E CSE-B;	: Student member
25	V.Vishwanath,1602-18-733-121,V /B.E CSE-B;	: Student member
26	N.Vaishnavi,1602-17-733-056,VII /B.E CSE-A;	: Student member
27	I. Prabhakar ,1602-17-733-091,VII /B.E CSE-B;	: Student member
28	Aparna Darbha,1602-17-733-065,VII /B.E CSE-B;	: Student member
29	P.Soundarya Nag,1602-19-742-012,III /M.Tech-CSE;	: Student member
30	Adarsh Babu,1602-18-734-002,V/EEE	: Student member
31	Dimple Sankeerthana,1602-18-734-011, V/ EEE	: Student member
32	PalleSamyukta,1602-17-734-036, VII/ EEE	: Student member
33	Akshay Sipra,1602-18-734-301, VII/ EEE	: Student member
34	MADDULA SRIKAR,1602 18 736 045,V-Sem.,Mech. A;	: Student member
35	MAKAM SRILALITH MADHAV,1602-17-736-108,VII-Sem.,Mech. B;	: Student member
36	PASUNOORI ABHINAV,1602-19-745-002,III-Sem.,ME (ADM);	: Student member
37	LAHARI.POKALA, 1602-17-737-014, VII-Sem/IT-A	: Student member
38	BOTLAGUDURU VENKATA ANAND, 1602-17-737-114, VII-Sem/IT-B	: Student member
39	POTLURI SHAMPI SRI, 1602-18-737-044, V-Sem/IT-A	: Student member
40	BOGGARAPU VENKATA SIVA KUMAR, 1602-18-737-057, V-Sem/IT-A	: Student member
41	BEJUGAM. MAHALAXMI, 1602-18-737-080, V-Sem/IT-B	: Student member
42	MADISHETTI. MANEETH, 1602-18-737-082, V-Sem/IT-B	: Student member
43	YEDDULA.HARSHITHA, 1602-18-735-018/ V-ECE-A	: Student member
44	LINGALA.ROHIT, 1602-18-735-031/ V-ECE-A	: Student member
45	CHERYALA.NEERAJ KUMAR, 1602-18-735-081/ V-ECE-B	: Student member
46	AGEERU ASHISH, 1602-17-735-007/ VII-ECE-A	: Student member

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47	T. Venkata Siva Phanindra Kumar, 1602-17-735-115/ VII-ECE-B	:	Student member
48	PULI ANUROOPGOUD, 1602 19 744 002/ M.E. III-Sem (ES&VLSID)	:	Student member
49	DOM RUCHITA, 1602 19 744 011/ M.E. III-Sem (ES&VLSID)	:	Student member
50	CH. LAKSHMI PRIYANKA, 1602-18-732-018/ V-CIVIL	:	Student member
51	POLA LAVAKUMAR, 1602-18-732-019/ V-CIVIL	:	Student member
52	G.SAI MADHURI, 1602-17-732-033/ VII-CIVIL	:	Student member
53	PERALA SRI SRAVYA, 1602-17-732-050/ VII-CIVIL	:	Student member
54	Dr. A.S. Sai Prasad	:	Coordinator
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HoD-Physics and Director-Admissions & Exams			

**The following members could not attend the meeting**

S.No.	Name of the Member	Designation
1	Mr. K. Ravi, Head, Innovations, InfoTech Enterprises (VCE Alumnus) X	: External-Member
2	Dr. Jacqueline Amaral, HOD-H&SS x	: Ex-Officio Member
3	Ms. V. Sireesha, Asst. Prof., Dept. of CSE x	: Member
4	Rachamalla Sravani, 1602-17-733-048, VII /B.E CSE-A;	: Student member
5	Mehar Unissa, 1602-19-742-007, III /M.Tech-CSE;	: Student member
6	MohammedAbdul Hashim, 1602-19-766-011, M.E.(III)PSPE	: Student member
7	B Rama Prathyusha, 1602-19-766-015, M.E.(III)PSPE	: Student member
8	KAVATI SRINIDHI, 1602-18-736-110, V-Sem., Mech. B; x	: Student member
9	G.SUMEDHA, 1602-17-736-054, VII-Sem., Mech. A;	: Student member
10	MANGALAPALLI SHASHANK, 1602-19-745-012, III-Sem., ME (ADM);	: Student member
11	GORANTLA SAI KUMAR, 1602-18-735-307/ V-ECE-B	: Student member
12	NAVYA GANGIDI, 1602-17-735-030/ VII-ECE-A	: Student member
13	G. Karthik, 1602-17-735-318/ VII-ECE-B	: Student member
14	M. Srividya, 1602-19-744-111/ M.E. III-Sem (CE&SP)	: Student member
15	B. Akhila Sai, 1602-19-744-102/ M.E. III-Sem (CE&SP)	: Student member

Prof. S. V. Ramana, Principal and Chairman-IQAC welcomed the members to the 18<sup>th</sup> IQAC meeting conducted on On-line mode on 23<sup>RD</sup> January, 2021 at 11:00 a.m. The following agenda points were taken for consideration:

**1. Confirmation of the minutes of the 17<sup>th</sup> IQAC meeting held on 20.06.2020.**

The minutes of 17<sup>th</sup> IQAC meeting held on 20.06.2020 were circulated for the suggestions of the members for finalization. The members read the minutes of 17<sup>th</sup> IQAC meeting and approved.

**2. Action Taken Report on the resolutions made in the 17<sup>th</sup> IQAC meeting held on 20.06.2020.**

The Action Taken report on the resolutions of 17<sup>th</sup> meeting of IQAC are presented to the members by Prof. A.S. Sai Prasad, Coordinator, IQAC

S.No	Name of the item	Action taken
1	Effective conduct of CIE and SEE on online mode for B.E, M.E/M.Tech. (Agenda item No.4)	Continuous Internal Evaluation (CIE) was conducted successfully on online mode. Semester End Examinations are conducted on offline mode by taking all COVID-19 precautions.
2	Conduct of laboratory sessions on online mode using various virtual Labs platforms. (Agenda item No.5)	The faculty members are conducting laboratory sessions using various virtual lab developed by IITs /IIITs along with the other simulation software for both B.E and M.E/M.Tech programmes.

3	Procurement of licenses from digital platform providers for conducting online classes securely. (Agenda item No.6)	The college has purchased licenses of MS Teams from Microsoft for each of the faculty member. MS Teams is an online teaching/meeting platform containing various LMS features. Training program by the M/s Microsoft had been arranged to the faculty members and all of them are using Teams platform for conducting online classes.
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The members approved the above action taken report.

**3. Review on Student Induction Program and its activities conducted for the B.E – I semester students during 25<sup>th</sup> November 2020 to 6<sup>th</sup> December 2020.**

The college has successfully conducted Two week online Student Induction Programme (SIP) from 25.11.2020 to 06.12.2020 for the BE-I Semester students admitted in the academic year 2020-21 as per the AICTE guidelines. Dr. G. Ramadevudu, Assistant Professor and Dr. P. Venkateswara Rao, Associate Professor, Department of Physics have conducted the SIP-2020 as overall Coordinators.

After completion of every session on each day, attendance & feedback on the session from the students and assessment on the topic of the session was collected through Google Forms. The sessions include the following activities.

- Environmental Challenges and harmony
- Traffic Rules and Safety
- Etiquettes of virtual classes
- Human Values and Ethics
- Learning How to Learn
- Emotional Intelligence
- Creativity and Lateral Thinking
- Social Responsibility and Civic Sense
- Problem Solving and Decision Making
- Technical communication Skills
- Physical Activities: Yoga
- COVID Care & Prevention
- Food and Nutrition
- She Teams
- Cyber Security
- Time and Stress management
- Awareness on Anti-Ragging
- Indian Knowledge System
- Motivational talk for Success
- Foundation Classes
- Special Emphasis on slow learners

The members appreciated the efforts of the college with respect the conduct of Student Induction Programme, SIP-2020.

The members also enquired about whether it will become a common feature to conduct SIP online in future also?

Prof. A.S Sai Prasad, IQAC Coordinator, informed the members that, due to COVID pandemic, the AICTE issued guidelines to conduct the SIP on On-line mode instead of regular practice of offline for three weeks..

**4. Review on conduct of Internal Examinations to B.E–III, V, VII and M.E/M.Tech – III odd Semesters using Moodle platform.**

The college has conducted internal examinations to B.E –III, V, VII semesters and M.E/M.Tech – III semester students using Moodle platform. The features available in Moodle platform Viz., shuffling of questions, allotting prescribed number of questions from the question bank with various Bloom's Taxonomy levels were helpful and decrease the repetition of same questions to students. Faculty members prepared a question bank containing set of questions as prescribed so that each student will get a different questions sets. A training programme is also arranged for faculty to get them acquainted with the Moodle platform features and mock tests for students were also conducted.

The members felt that the college have taken a good initiative in maintaining the quality of the internal exams in Pandemic times.

The following are the opinions of student members

- Use of Moodle increased the standard of the questions papers as they are drawn from a question bank containing more questions.
- The questions are more critical and tested the application/ thinking levels of the students
- The answers/ key should be released immediately after completion of prescribed time of the exam.
- Prof.T. Adilakshmi, HoD-CSE informed that they already instructed the faculty members to discuss the question papers in the class.

**5. Encouragement to the students and faculty to register for Coursera Online Certification Courses.**

The college has registered in Coursera & Edx platform. The faculty members and students can complete the Online Certification Courses free of cost on these platforms. This is in addition to the courses offered by NPTEL.

The student members expressed the following opinions:

- The college at present is considering only NPTEL courses for online certification for the award of credits.
- The college can consider coursera and Edx courses also at par with NPTEL.
- Some of the courses offered by Coursera are really tough since they are emphasizing on online project submissions. Such courses are really testing the knowledge of students far more better than NPTEL courses.

Prof.T. Adilakshmi, HoD , CSE and Dr. E. Sreenivasa Rao, HoD, ECE informed to the members that at present credits are being awarded to NPTEL courses because these include Assignments and proctored exams. They also informed that the matter will be discussed in Academic committee to take a call on the request of the students regarding Coursera and Edx courses.

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**6. Discussion and finalization of modalities for the conduct of Online Lab SEE for B.E – Even semester students of 2019-20 and Odd Semester students of 2020-21.**

The members agreed the proposal to conduct Lab SEE for B.E– Even semester students of 2019-20 and Odd Semester students of 2020-21 on Moodle platform since the internal examinations for B.E – III, V, VII and M.E/M.Tech-III semester examinations were successfully conducted using Moodle platform. It was resolved to conduct the lab quiz examination for 30 marks and a viva voce will be conducted online engaging external examiner for 20 marks.

**Under any other item:**

**7. Conduct of Training Programme on Outcome Based Education to the faculty members**

The members suggested to conduct a Training Programme on Outcome Based Education (OBE) to all the faculty members.

The meeting concluded with vote of thanks proposed by the IQAC coordinator, Prof. A.S. Sai Prasad.



**PRINCIPAL**