

**VASAVI COLLEGE OF ENGINEERING
(Autonomous)
IBRAHIMBAGH, HYDERABAD 500 031**

Minutes of the 1st meeting of the Internal Quality Assurance Cell (IQAC)
held on 03.12.2015 at 11.00 a.m. in the of Principal's Chamber, VCE

Members Present:

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|---|-----------------------------------------------------------|---|-------------|
| 1 | Dr. G.V. Ramana Murty,
Principal and HoD-Mech. Engg. | : | Chairman |
| 2 | Dr. N. Vasantha
HoD-IT | : | Member |
| 3 | Dr. A.S. Sai Prasad
HoD-Physics and Director – A & EB | : | Member |
| 4 | Dr. Ch. Gouri Shankar
HoD-Chemistry | : | Member |
| 5 | Sri G. Venkateswarlu
Asso. Professor of ECE | : | Member |
| 6 | Sri G. Goverdhan Rao
Admn. Officer | : | Member |
| 7 | Dr. P.V. Gopala Krishna
Asso. Professor of Mech. Engg. | : | Coordinator |

The Chairman of the IQAC presided over the meeting. After he introduced the members of IQAC, the following items were taken-up for consideration:

1. Devising Formats for various activities of the IQAC:

The Chairman of the IQAC has informed the members that there is a need to prepare the following formats to collect necessary information, so that the College administration will be able to initiate necessary measures to enhance the quality.

a) Feedback from the Stakeholders:

The Chairman has requested Sri G. Venkateswarlu to prepare a format on "Feedback from the Stakeholders" in association with Dr. N. Vasantha, HoD-IT.

b) Monthly progress review:

The format for the above activity will be finalized during the next meeting.

2. Preparation of standard format for research publications:

The format for the above activity will be finalized during the next meeting.

3. Schedule for organizing pedagogy training programme(s) during the I-Semester break of the academic year 2015-16:

It was resolved to conduct 1-week pedagogy training programmes during the last week of December, 2015.

4. Other matters:

a) Academic Benchmark for students:

To improve academic performance of the students, it is decided that all the faculty are advised to motivate the students to get more distinctions and 1st classes and placements in reputed companies.

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