



**VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)**  
**(Sponsored by VASAVI ACADEMY OF EDUCATION)**  
**(Affiliated to Osmania University & Approved by A.I.C.T.E.)**  
**9-5-81, Ibrahimbagh, HYDERABAD – 500 031 (TS)**

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**Minutes of 9<sup>th</sup> Meeting of IQAC held on 17<sup>th</sup> March 2018 at 1100 hrs at Conference Hall:**


Present:


S.No.	Name of the Member	Designation
1	Dr. S.V. Ramana, Principal	: Chairman
2	Sri P. Balaji, CEO, VCE	: Member
3	Dr.B.Sridhar , HOD-Civil	: Ex-Officio Member
4	Dr.T.Adilakshmi, HOD-CSE	: Ex-Officio Member
5	Mr.K.V.Ramana Murthy, HOD-E.E.E	: Ex-Officio Member
6	Dr.G.V.Ramana Murthy, HOD-MECH	: Ex-Officio Member
7	Dr.K.Rama Mohan Rao, HOD-I.T	: Ex-Officio Member
8	Dr.Jacqueline Amaral, HOD-H&SS	: Ex-Officio Member
9	Mr.T.Sudhakara Rao, HOD-Maths	: Ex-Officio Member
10	Mr.Ch.Gouri Shankar, HOD-Chemistry	: Ex-Officio Member
11	Dr.P.Hemagiri Rao, HOD-CA	: Ex-Officio Member
12	Mr. K. Ravi, Head, Innovations, InfoTech Enterprises (VCE Alumnus)	: Member
13	Dr. A. Srinivas, Professor, Dept. of Mech. Engg.	: Member
14	Dr. E. Sreenivasa Rao, Professor, Dept. of ECE	: Member
15	Sri M. Bhasker, Assoc. Prof., Dept. of Civil Engg.	: Member
16	Ms. S. Aruna, Assoc. Prof., Dept. of IT	: Member
17	Ms. Ch. V.S.S. Sailaja, Assoc. Prof., Dept. of EEE	: Member
18	Ms. V. Sireesha, Asst. Prof., Dept. of CSE	: Member
19	Dr. P.V. Gopala Krishna, Assoc. Prof., Dept. of Mech. Engg.	: Member
20	Dr. G. Ramadevudu, Asst. Prof., Dept. of Physics	: Member
21	Mr. G. Goverdhan Rao, Administrative Officer	: Member
22	Sri Chintha Srikar, 3/4 B.E. UG Student (ECE-A)	: Student member
23	Ms. Kasturi Shravya, 3/4 B.E. UG Student (CSE-A)	: Student member
24	Mr. K. Manish Reddy, 3/4 B.E. UG Student (Civil Engg.)	: Student member
25	Ms. Arzoo, 3/4 B.E. UG Student (EEE)	: Student member
26	Ms. D. Yamini, 3/4 B.E. UG Student (I.T)	: Student member
27	Mr. Pasumarty Pradyumna, 3/4 UG Student (Mech.-B)	: Student member
28	Dr. A.S. Sai Prasad, HoD-Physics and Director-Admissions & Exams	: Coordinator

The following members could not attend the meeting

S.No.	Name of the Member	Designation
1	Dr. Anjaneya Varaprasad, Head, Six Sigma, TCS	: Member
2	Sri M. Ramgopal, Asst. Vice-President, Birla Soft	: Member
3	Sri Duggu Ajay Kumar - PG Student (EEE)	: Student member
4	Dr.K.JayaSankar, HOD-ECE	: Ex-Officio Member

1. The result analysis for the semester ending December 2017 was reviewed. It is observed that first semester pass percentage in some subjects is alarming and needs to be followed meticulously by the concerned HODs.
2. HoDs are advised to visit the classes within one week from the date of commencement of class work with effect from the Academic year 2018-19 and obtain feedback on the faculty teaching the courses, so that immediate remedial measures can be initiated instead of waiting for the completion of formal CRC meetings.
3. Organization of TechFest-2018 & EUPHORIA-2018  
A report on the activities of Acumen and Euphoria 2018 was perused.
4. NSS Activities:  
The Co-ordinator of NSS activities made a presentation of the activities conducted 2017-18. It is advised to strengthen NSS activities further and take up extension activities.
5. Academic issues:
  - PO, CO attainment calculations to be updated and kept ready for PG accreditation visit.
  - HODs may be advised to ensure the maintenance of course files for all the courses being taught.
  - Subject allocation for AY 2018-19 may be completed well in advance such that the assigned faculty may utilise the time during vacation for preparation.
  - Feed back to be collected from the students at the end of the semester for all the courses individually and also exit survey to be completed for passing out students.
  - Details of the students who have excelled in competitive examinations have to be compiled.
  - Annual Report to be prepared for AY 2017-18. The Convenor informed that this can be completed after the declaration of semester end results.
  - Faculty requires to take pro active steps for paper publications, submission of applications for sponsored projects and consultancy.

  
**Prof. A.S. Sai Prasad**  
Coordinator, IQAC

  
**Dr. S.V. Ramana**  
Chairman, IQAC

To  
All the members of IQAC, HoDs and Heads of the functional Units, VCE  
Copy submitted to (i) The CEO (ii) The Secretary  
Copy to file.