Minutes of the meeting of the Board of Governors of Vasavi College of Engineering held at 11.00 a.m. on 28.09.2013 (Saturday) in the Conference Hall, Visvesvaraya Block, Vasavi College of Engineering, Ibrahimbagh, Hyderabad – 500031

Members present:

Prof. Mohammad Suleman Siddiqi Former Vice-Chancellor Osmania University, Hyderabad	:	Chairman
Sri P. Ramamohan Rao President, Vasavi Academy of Education (Management Nominee)	:	Member
Prof. T.V. Subba Rao Vice-President, Vasavi Academy of Education (Management Nominee)	:	Member
Sri M. Krishna Murthy Secretary, Vasavi Academy of Education (Management Nominee)	:	Member
Sri P.V. Ratnam Treasurer, Vasavi Academy of Education (Management Nominee)	:	Member
Sri P. Balaji Member, Vasavi Academy of Education (Management Nominee)	:	Member
Dr. K. Jaya Sankar Professor & HOD, ECE Vasavi College of Engineering (Faculty of the Institution)	:	Member
Dr. N. Vasantha Professor & HOD, IT Vasavi College of Engineering (Faculty of the Institution)	:	Member
Prof. M.R. Madhav, Professor Emeritus, JNTU, Visiting Professor, IIT, Hyderabad,	:	Member
Prof. P. Yadagiri Swamy Department of Chemistry, OU	:	Member
Dr. I.V. Rao, Principal, Vasavi College of Engineering	:	Member-Secretary

The following members of the Board of Governors have not attended the meeting:

1. Regional Officer, South Central Regional Office, AICTE, Hyderabad.

2. Sri U.V.S.N. Murthy, Joint Director, O/o. the Commissioner of Technical Education Government of Andhra Pradesh.

3. Sri Bommidala Srikrishna Murthy, Managing Director, M/s. Bommidala International Pvt. Ltd., Guntur.

The Chairman BoG welcomed the members to the meeting and the following items were taken up for consideration:

1. Confirmation of the minutes of the meeting of the Board of Governors of the College held on 17.08.2013:

The minutes of the meeting of the Board of Governors held on 17.08.2013 were read out and confirmed.

2. Review of Action Taken Report on the resolutions of previous BoG meeting held on 17.08.2013:

i) As resolved vide agenda item No. 3(J) of BoG meeting held on 17.08.2013, a Screening Committee has been constituted (as per the guidelines of NPIU) with the following members to evaluate the applications received from faculty members and to approve for international travel:

a) Prof. Mohammad Suleman Siddiqi   :   Chairman
Former VC of OU and Chairman BoG VCE

b) Prof. P.V. D. Somasekhar   :   Member
Professor, Dept. of ECE, JNTU, Hyderabad

c) Prof. Ravande Kishore   :   Member
Professor, Dept. of Civil Engg., O.U, Hyderabad

Prof. G.V. Ramana Murthy, TEQIP Coordinator will assist the Committee as and when required.

Accordingly, orders were issued vide reference No. VCE/TEQIP-II/S.C. for IT/2013, dated 11.09.2013.

ii) During the BoG meeting held on 17.08.2013 under item No. 4 (a) & (b) it was resolved to invite Prof. M.R. Madhav, Visiting Professor of IIT, Hyderabad & JNTUH and Prof. T.V. Subba Rao, Vice President, VAE to attend the BoG meetings as members. Both of them have accepted our invitation.

iii) During the BoG meeting held on 17.08.2013 under item No. 2 (h), it was decided to identify few consultants for the guidance and suggestions from time to time to strengthen the academic activities and overall development of the students. Action is being taken to contact reputed consultants and also local industry experts.

3. **The following points were noted *after due consideration:***

i) *Grant-in-Aid sanctioned by the AICTE:*

The AICTE has provided financial assistance of Rs.2.00 lakhs (Rupees two lakhs only) under "Grants-in-Aid" Scheme to the Department of Information Technology, Vasavi College of Engineering for organizing 3rd National Conference on "Computer Networks & Information Security 2014" vide its letter dated 29.07.2013.

ii) *Organizing Guest Lectures as a part of Autonomy status to the College:*

It was noted that the College has organized the following guest lectures by inviting eminent persons from academia:

a) Dr. C.D. Naidu, Principal, VNRVJIET, Hyderabad visited the College on 17.08.2013 and delivered expert lecture on "Preparation by the college leading to the award of UGC autonomous status to the College".

b) Prof. Anil D. Sahasrabudhe, Director, College of Engineering, Pune delivered a guest lecture on "Autonomy-teachers' Role" on 04.09.2013.

c) It was also noted that

➤ The College is gearing up for visit of expert committee from UGC to consider grant of autonomous status by having regular weekly meetings to monitor the preparedness of all the departments.

➤ The college is in the process of identifying the experts from academia/industry to utilise their expertise and inviting them to be members on Board of Studies, Academic Council etc., and

➤ The departments are also preparing draft syllabus & course structure for all the four years of B.E. Program.

iii) *Revised Result Analysis:*

It was noted that on subsequent declaration of revaluation results, the pass percentage (percentage of students who have passed all the subjects without any backlog) of 1st, 2nd and 3rd year students has improved from 73.45% to 79.33%, from 77.03% to 79.79% and from 75.35% to 78.78% respectively.

iv) *Placements:*

It was noted that a total number of 46 companies visited the College during 2012-2013 and recruited 476 students from 2012-2013 batch. Further noted that 2013-2014 placement activity has started, reputed companies viz., Microsoft, Deloitte, Mahindra & Mahindra, Factset, ELGI, S & P Capital IQ etc., have visited the campus and as on 31st August 2013, 40 students have got placement.

4. **Consideration and approval of activities initiated by the College under S.C. 1.1 of TEQIP-II:**

i) *Teaching and research assistantships @ Rs. 8000/- per month to Postgraduate Students:*

It was noted that the following are the details of teaching assistantship provided by the College to the students under TEQIP-II:

Department	2011-12 batch July 2013		2012-13 batch April, 2013 to June, 2013	
	No.	Amount (Rs.)	No.	Amount (Rs.)
CSE	10	80,000	07	1,68,000
ECE	06	48,000	05	1,20,000
EEE	-	-	9	2,16,000
Mech.	4	32,000	10	2,40,000
TOTAL :	**20**	**1,60,000**	**31**	**7,44,000**

Note:
The total cumulative expenditure under this category upto 31st August 2013 is Rs. 27.92 lakhs.

It was resolved to ratify the payment of Teaching Assistantships to PG students to a tune of Rs. 27.92 lakhs till now from the start of the programme.

ii) *Ratification of faculty and staff development activities and amount spent so far:*

It was noted that to improve the competence of staff, the College has so far conducted 13 inhouse conferences/workshops and also noted that based on the Training Need Analysis (TNA) of each Department, faculty and non-teaching technical staff were deputed to attend training programmes/workshops/ conferences. The following are the details regarding amount spent so far towards above activities:

Amount spent so far on faculty members for their attending various programmes conducted by the College and by other reputed institutions:

Activity	Amount spent (Rs. Lakhs) (upto the end of Aug, 13)
Training programmes in subject domain	2.64
Inhouse programmes	11.18
Deputation for Staff Development Programmes	8.35
Staff Development programmes conducted	1.47
Total	**23.64**

It was resolved to ratify the Staff Development Programme activities carried-out under TEQIP and the amount spent (Rs.23.64 lakhs) upto the end of August 2013.

iii) *Interaction with Industry:*

It was noted that to improve the Industry-Institute interaction, the College has invited eminent persons from industry to address the students & staff and organized 27 guest lectures upto the end of August, 2013 and spent Rs.6.16 lakhs.

It was resolved to ratify the enhanced interaction with industry activities carried-out under TEQIP and the amount spent (Rs.6.16 lakhs) upto the end of August 2013.

iv) *Enhancement of Institutional Management capacities:*

It was noted that as a part of Institutional Management capacities enhancement, the College has deputed Prof. K. Jaya Sankar, Head, Department of Electronics and Communication Engineering to attend training programme organized by Indian School of Business (ISB), Hyderabad on 2nd and 3rd September, 2013. Further noted that the other events under this activity which include inviting recruiters for campus placements, sending students to the industries for internships have been carried out and the total expenditure incurred under this activity upto the end of August, 2013 is Rs.74,000/-.

It was resolved to ratify the Institutional Management capacities enhancement activities carried-out under TEQIP and the amount spent (Rs.0.74 lakhs) upto the end of August 2013.

v) _Implementation of Institutional Reforms:_

It was noted that

a) The College has applied for Accreditation for six of its Undergraduate Programmes. An Inspection Committee of NBA has visited the College in January and February, 2013. The report of the Inspection Committee and grant of accreditation is awaited and

b) The amount spent upto the end of August 2013 is Rs. 38,000/-.

It was resolved to ratify the Implementation of Institutional Reforms activities carried-out under TEQIP and the amount spent (Rs.0.38 lakhs) upto the end of August 2013.

vi) _Academic support for academically weak students:_

It was noted that the College has a practice of identifying academically weak students during their 2nd, 3rd & 4th year of study and remedial classes are being conducted beyond working hours i.e., from 4.30 p.m. to 6.30 p.m. for those who have failed in certain subjects. In order to identify weak students in the first year, the College conducts a diagnostic test after 4-weeks of commencement of classes and conducts remedial classes for weak students. Further noted that an amount of Rs.32,000/- was spent upto the end of August, 2013.

It was resolved to ratify the Academic support for academically weak students activities carried-out under TEQIP and the amount spent (Rs.0.32 lakhs) upto the end of August 2013.

vii) _Technical Assistance for procurement and academic activities:_

The Member-Secretary, BoG has informed the members that efforts are being made to identify the consultants for taking assistance regarding procurement and academic activities and hopefully complete this activity soon.

viii) _Incremental operating cost:_

It was noted that under this activity the salaries of staff employed for TEQIP office are covered. Further noted that the TEQIP office has one Accounts Assistant and one Junior Assistant to assist the TEQIP Coordinator to submit the required documents to SPFU and NPIU and an amount of Rs.4.22 lakhs has been spent upto the end of August, 2013 towards incremental operating cost.

It was resolved to ratify the incremental operating cost activities carried-out under TEQIP and the amount spent (Rs.4.22 lakhs) upto the end of August 2013.

ix) *Ratification of disallowed expenditure:*

The Member-Secretary, BoG has informed the members that the SPFU has shown Rs.1,24,166/- as ineligible expenditure for the year 2012-13 based on audit report and communicated its decision through e-mail dated 21.09.2013 and in response to the e-mail the College has provided clarification/justification and requested them for allowing the expenditure. The SPFU has advised the College to discuss in the Board of Governors meeting for approval to enable them to consider this issue.

After due consideration, it was resolved to ratify the expenditure incurred to the tune of Rs.1,24,166/- as per the details furnished hereunder:

Faculty and Staff Development	:	Rs.9,441/-
Enhanced Interaction with Industry	:	Rs.5,641/-
Incremental operating cost	:	Rs.1,09,084/-
TOTAL	:	Rs.1,24,166/-

x) *Considering the deputation of Mr. K. Ramakrishna Reddy to attend NITTTR programme:*

After detailed discussions, it was resolved to permit Mr. K. Ramakrishna Reddy, Assistant Professor in Electronics and Communication Engineering to attend NITTTR programme on Pedagogical training at Chandigarh during 30th September to 4th October 2013 and travel by Air, since it is not possible to travel by train and attend the programme in time.
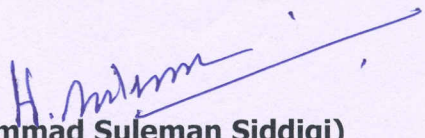
5. Other items:

Prof. M.R. Madhav has suggested the following activities for implementation by the College to improve the quality of technical education.

a) Contacting Indian National Academy of Engineers (INAE) for identification of experts for appointment as adjunct faculty and research professors. It is suggested each department should identify at least one adjunct professor.

b) Contact the IITs for permission to allow our students in their institutes for receiving training during summer vacation.
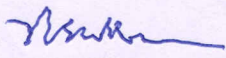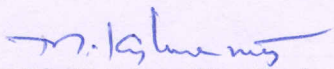
c) Sri P. Balaji has suggested that efforts should be made to prepare all the documents and manuals required for obtaining UGC autonomous status by end of October 2013.
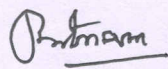
The Chairman ended the meeting after thanking all the members for their active participation.

(Prof. Mohammad Suleman Siddiqi)
Chairman, BoG
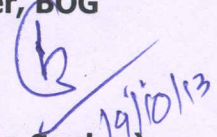
(P. Ramamohan Rao)
President, VAE &
Member, BoG

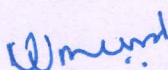**(Prof. T.V. Subba Rao)**
Vice President, VAE &
Member, BoG

(M. Krishna Murthy)
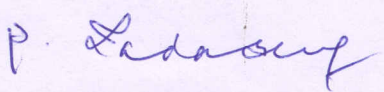Secretary, VAE &
Member, BoG

(P. V. Ratnam)
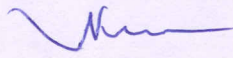Treasurer, VAE &
Member, BOG

(P. Balaji)
Member, VAE &
Member, BOG

(M.R. Madhav)
Professor Emeritus, JNTU
Visiting Professor, IIT &
Member, BoG

(Dr. K. Jaya Sankar)
HoD, ECE, VCE &
Member, BoG

(Dr. N. Vasantha)
HoD, IT, VCE &
Member, BoG

(Prof. P. Yadagiri Swamy)
Professor, Dept. of Chemistry,
Nominee of O.U. &
Member, BoG

(Dr. I.V. Rao)
Principal, VCE &
Member-Secretary, BoG