

**VASAVI COLLEGE OF ENGINEERING (Autonomous)**  
**DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES**  
**SKILL DEVELOPMENT COURSE FOR BE 2/4-IV SEMESTER**

Instruction: 4 hours per week	SEE-60 CIE- 40	U19HS430EH
Credits: 2	QUIZ-2 ASSIGNMENTS-2	Duration of End semester Exam. 3 hrs.

**Course Overview:**

Be it career or relationships, the harsh truth in today's global scene is that the future of any person is affected strongly by his//her communication skill in English. The four major skills of language learning, listening, speaking, reading and writing provide the right key to success.

**Course Objective:**

The main objective of this finishing school curriculum is to involve content for all the above mentioned four skills in teaching English and to get students proficient in both receptive and productive skills.

**Overview of the delivery Methodology:**

- Students will be given Reading/Listening exercises that they have would have to do as a prerequisite for the class room intervention
- Every Session will have activities on all the four skills. Listening, Speaking, Reading and Writing
- The Writing and Reading exercises will be given in the workbook and will carry marks
- Vocabulary exercises will also be part of every session
- Students will be asked to summarise their takeaways in every class in three sentences.
- The Lateral entry students will be given a self study plan for language enhancement and will be given extra reading and writing exercises. This will be done through TalentSprint's online portal
- To personalize the learning a variety of case studies and structured problem solving activities will be given in small groups and the trainers will facilitate peer reviews.
- Integration of continuous grading (for assignment 1 and 2), instant feedback, (peer review sheets) clear goals, rewards (certificates and appreciation kits), have been included this time for positive reinforcement.

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## COMMUNICATION SKILLS IN ENGLISH-2

### Unit 1: Discussions and Debates

#### **Module Overview:**

The module enables the students to build strategies for effective group interaction and help them in developing decisive awareness and personality maintaining emotional balance.

#### **Learning Outcome:**

The students should be able to:

- Participate in group and forum discussions by providing factual information, possible solutions, and examples.
- Debate on a topic by picking up the key points from the arguments placed.

#### **Competencies:**

- Analytical and Probing Skills
- Interpersonal Skills
- Comprehending key points of the debate and note decisive points including supporting details.
- Construct a logical chain of arguments and decisive points.

#### **Sessions:**

1. Six Thinking Hats
2. Biker B
3. Initiation Techniques
4. Generating points (VAP,SPELT,KWA)
5. Summarization Techniques

### Unit 2: Powerful Presentations

#### **Unit Overview:**

Presentations need to be very straightforward and logical. This Module is designed to introduce students to an ideal structure for a presentation

#### **Learning Outcome:**

Students should be able to:

- Provide logical conclusions to the topics under discussion.
- Prepare, present, and analyze reports.
- Analyzing the points discussed.
- Connecting all points without gaps.
- Identifying clinchers.
- Communicating the decisions

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**Sessions:**

1. Persuasion skills
2. Debating Structure and Content
3. Toulmin Model
4. Case Study Based Group Discussions

Unit 3 – Effective Technical Writing

**Unit Overview.**

Organizing writing in a logical order, using headings and easy-to-see bookmarks, and formatting table information are important for technical writing. This module is designed to give the trainees inputs on how to organize using Information Mapping. Editing plays an important role in Technical Writing. In this unit the trainees are also given inputs to correct spelling, language and Punctuation errors.

**Learning Outcome:**

The Students should be able to choose appropriate words and tone to present accurate, specific, and factual written documents

**Competencies:**

- Reporting an incident
- Writing/Presenting an essay
- Language and Vocabulary

**Sessions:**

1. Information Mapping
2. Report writing
3. Memos
4. SoP (statement of purpose)
5. MoM (Minutes of the Meeting)

Unit 4 – Reading for Content and Context

**Unit Overview.**

This course is designed to develop and improve reading and study skills needed for college work. Topics include identifying main idea and supporting details, determining author's purpose and tone, distinguishing between fact and opinion, identifying patterns of organization in a paragraph or passage and the transition words associated with each pattern, recognizing the relationships between sentences, identifying and using context clues to determine the meanings of words, identifying logical inferences and conclusions, and recognizing the point and support of an argument.

**Learning Outcomes**

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Upon completion of the course, students should be able to:

1. Compose a summary of beginning high level reading text that identifies the thesis and key supporting details.
2. Summarize with 70% comprehension..
3. Apply reading skills, including how to approach different types of literature.

### Competencies

- Distinguish facts from opinions.
- Make inferences
- Identify author's purpose, point of view, tone, and method of development.
- Comprehend the use of figurative language.
- Synthesize information gathered from reading in order to give informed opinion.

### Sessions:

1. Skimming and Scanning Techniques
2. Recognition of author's purpose
3. Awareness of stylistic differences
4. Evaluation of fact and opinion
5. Discernment of fact and opinion

## Unit 5 – Critical Reading Skills

### Unit Overview:

Research shows that good reading skills can lead to well written assignments. In this unit, students will learn reading strategies to understand and retain information, to understand the organization of reading passages, and strategies for learning and retaining vocabulary. Building on these basic strategies, students will develop skills to critically analyze texts. In addition, students will practice and develop paraphrasing and summarizing skills. Students will receive ongoing feedback on their assignments throughout the course.

### Learning Outcomes

- Recognition of propaganda techniques
- Present vocabulary building methods
- Use comprehension and vocabulary strategies to raise reading rate.

### Competencies.

The student will enhance the ability to apply the following critical thinking skills when reading:

a. Understand the meaning of new vocabulary through:

- 1) Context clues, e.g., synonyms, antonyms, examples, definitions, and restatements, etc.
- 2) Roots and affixes

b. Analyze text, e.g., simple outlining and note taking, summarize, draw conclusions, and apply information to personal experiences.

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b. Analyze text, e.g., simple outlining and note taking, summarize, draw conclusions, and apply information to personal experiences.

**Sessions**

1. Contextual Vocabulary
2. Theme Detection
3. Note making and Inference
4. Main idea identification
5. Précis Writing
6. Critical Response

<p><i>Jacqueline</i> 3/15/19 Dr. Jacqueline Amaral Head and Chairman, BOS Vasavi College of Engineering Ibrahimbagh Hyderabad-31</p>	<p><i>C. Muralikishna</i> 3/15/19 Prof. C.Muralikishna OU, Nominee for Vasavi College of Engineering- BoS for English Dpty.Coordinator-UG,SAP,DRS- Dept. of English -UCASS, Osmania University, Hyderabad</p>
<p>Mr Joy Hans Division Director Toastmasters International. Consultant &amp; Corporate Trainer Learning Partners Pvt. Ltd Career Coaches Pvt. Ltd Academic Advisor KIET group of colleges Kakinada</p> <p><i>Joy Hans</i> 3/15/2019.</p>	<p><i>Joy Anuradha</i> 31 May 2019 Dr. Joy Anuradha Centre for English Language Studies in the University of Hyderabad. Hyderabad Central University</p>