

VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS),  
IBRAHIMBAGH, HYDERABAD-500031

DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES  
**ENGLISH LANGUAGE AND COMMUNICATION**

SYLLABUS FOR B.E. II-SEMESTER

L:T:P(Hrs./week):0:0:2	SEE Marks:60	Course Code: U23HS010EH
Credits :02	CIE Marks:40	Duration of SEE: 3 Hours

<b>COURSE OBJECTIVES</b>	<b>COURSE OUTCOMES</b>
The course will enable the students to :	At the end of the course students should be able to:
1. Build greater confidence and proficiency in oral and written communication.	1. Communicate effectively and appropriately in both professional & personal spheres.
2. Equip themselves with essential language skills to analyze and articulate their point of views.	2. Listen to different types of spoken discourses and use them in relevant contexts.
3. Develop the ability to engage in reading for reflection and enquiry.	3. Construct grammatically correct sentences using adequate vocabulary to compose written and spoken discourses.
4. Construct grammatically correct and contextually appropriate correct sentences.	4. Read, evaluate and appreciate various text types.
5. Learn how project reports are written in their related field of study.	5. Research, collect data and write branch -specific structured project reports in English

**UNIT-I:1.0 Effective communication and Interpersonal skills**

- 1.1 Role and Importance of Communication – styles, channels and barriers of communication.
- 1.2 Politeness theory – Brown & Levinson.
- 1.3 Johari Window
- 1.4 Persuasion techniques.
- 1.5 Stages of Team Building by Bruce Tuckman

**UNIT-II: 2.0 Listening and Speaking skills**

- 2.1 Importance of listening--Types of listening
- 2.2 Speaking skills: Grice's – conversational Principles

### **UNIT-III: 3.0 Reading and Writing skills**

- 3.1 Reading strategies- SQ3R – Survey, Question, Read, Recite, Review.
- 3.2 Features of Writing---Principles of writing paragraphs-Coherence, Cohesion & Unity; Use of appropriate linkers/connectives.
- 3.3 Request letters
- 3.4 Writing structured project reports.

### **UNIT-IV: 4.0 Vocabulary Building and Grammar**

- 4.1 **Vocabulary Building:** Synonyms, Antonyms, One-word substitutes; Collocations; Idioms.
- 4.2 **Functional Grammar:** Articles, Prepositions; Tense and Aspect; Subject-Verb agreement; Direct and Indirect Speech.

### **UNIT-V: 5.0 Reading for appreciation of literary texts**

- 5.1 **Prose text** - Our Own Civilization — CEM Joad.
- 5.2 **Poem** - What Life should be-Patricia A Fleming.

#### **Prescribed textbook for theory:**

Technical communication - Principles and Practice (Latest Edition) -  
Meenakshi Raman and Sangeeta Sharma- Oxford University Press.

#### **Learning Resources:**

1. Paul V. Anderson – Technical Communication
2. E. Suresh Kumar, P. Sreehari and J. Savithri - Essential English
3. Reading comprehension – Nuttal.J.C - Orient Blackswan
4. Sunitha Mishra,C. Murali Krishna, Communication Skills for Engineers, Pearson, 2004.
5. M. Ashraf Rizvi. Effective Technical Communication. Tata Mcgraw Hill, 2005.
6. Allen and Waters., How English Works.

#### **The break-up of CIE: Internal Tests + Assignments + Quizzes**

1	No. of Internal Tests	:	2	Max. Marks for each Internal Test	:	30
2	No. of Assignments	:	3	Max. Marks for each Assignment	:	5
3	No. of Quizzes	:	3	Max. Marks for each Quiz Test	:	5

Duration of Internal Tests : 90 Minutes