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**VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS), HYDERABAD**  
**DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES**

**COURSE NAME-ENGLISH LANGUAGE AND COMMUNICATION**  
**SYLLABUS FOR B.E. SEMESTER-I&II**

**W.E.F-2025-2026**

**(Common to all branches)**

<b>Instruction: 2 Hours</b>	<b>SEE: 60</b>	<b>Course code: U25HS010EH</b>
<b>Credits: 2</b>	<b>CIE: 40</b>	<b>Duration of SEE: 3 Hours</b>

<b>COURSE OBJECTIVES</b> <b>The course will enable the learners to:</b> <ol style="list-style-type: none"><li>1. Build greater confidence and proficiency in oral and written communication.</li><li>2. Equip themselves with essential language skills to analyze and articulate their point of views.</li><li>3. Develop the ability to engage in reading for reflection and enquiry.</li><li>4. Construct grammatically correct and contextually appropriate correct sentences.</li><li>5. Learn how project reports are written in their related field of study.</li></ol>	<b>COURSE OUTCOMES</b> <b>At the end of the course the learners will be able to: -</b> <ol style="list-style-type: none"><li>1. Demonstrate effective verbal and non-verbal communication skills and apply emotional intelligence and team-building concepts to real-life scenarios.</li><li>2. Listen actively and speak clearly and confidently in academic and professional contexts, including delivering structured presentations.</li><li>3. Employ reading techniques and write coherent, well-organized paragraphs, emails, and letters for different purposes and audiences.</li><li>4. Apply a broadened vocabulary and correct grammatical structures to construct meaningful and grammatically accurate sentences.</li><li>5. Analyse and appreciate literary texts, identifying themes, tone, and stylistic devices, and relate them to personal or societal contexts.</li></ol>
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**UNIT-1      1.0 Effective communication and Interpersonal skills (8hrs)**

- 1.1 Role and Importance of Communication – Types of Communication (Verbal-non-verbal, formal-informal, oral, written, visual, intrapersonal, interpersonal and extra personal communication); styles, channels and barriers of communication.
- 1.2 Emotional Intelligence: Self-awareness, Self-regulation, Motivation, Empathy and Social skills
- 1.3 Johari Window.
- 1.4 Persuasion techniques.
- 1.5 Stages of Team Building by Bruce Tuckman; Qualities of a team player/leader.

**UNIT-2      2.0 Listening and Speaking skills (4hrs)**

- 2.1 Importance of listening-- Types of listening; Note taking.
- 2.2 Speaking skills: Presentation Skills (on Projects/ Topics related to the branch).

**UNIT-3      3.0 Reading and Writing skills (5hr)**

- 3.1 Reading strategies- SQ3R (Survey, Question, Read, Recite & Review); Types of Comprehension - Global, Factual and Inferential.

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3.2 Features of Writing-Principles of writing paragraphs (Coherence, Cohesion& Unity); Use of appropriate linkers/connectives; Focus on cause, effects, comparison, definition, classification problem/ solution, process, argument.

3.3 Email-Etiquette.

3.4 Letter Writing.

#### **UNIT-4        4.0 Vocabulary Building and Grammar (3hrs)**

4.1 **Vocabulary Building:** Synonyms, Antonyms, One-word substitutes; Words often Confused; Idioms.

4.2 **Functional Grammar:** Tense and Aspect; Subject-Verb agreement

#### **UNIT-5        5.0 Reading for appreciation of literary texts (8hrs)**

5.1 **Prose text-** Yesterday was Beautiful by Roald Dahl

5.2 **Poem-** Defeat by Kahlil Gibran

#### **Prescribed textbook for theory:**

Technical communication - Principles and Practice (2nd Edition 2014) - Meenakshi Raman and Sangeeta Sharma- Oxford University Press.

#### **Additional reading:-**

1. Abraham Lincolns letter to his son's school master
2. On His Blindness by John Milton
3. Road not taken by Robert Frost
4. Mike Markel - Technical communication
5. The Soldier by Rupert Brooke.
6. Upheavals of Thought: The Intelligence of Emotions-Martha C. Nussbaum
7. Emotional intelligence – Daniel Goleman.
8. Experience & Education-John Dewey
9. Academic writing-Stephen Bailey
10. Biographies for vocabulary and grammar- Salim Ali & Charles Barbage.
11. Bruce Tuckman – Team Building

#### **Suggested Reading**

Paul V. Anderson – Technical Communication

E.Suresh Kumar, P. Sreehari and J. Savithri - Essential English

Reading comprehension - Nuttal.J.C - Orient Blackswan

Sunitha Mishra,C. Murali Krishna, Communication Skills for Engineers, Pearson, 2004.

M. Ashraf Rizvi. Effective Technical Communication. Tata McGraw Hill, 2005.

Allen and Waters. How English Works.

Willis Jane., English through English.

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**Mode of delivery:** - Case-studies, Presentations-Power and Poster, Group Discussions, Research based projects, worksheets, Handouts, Lectures, Student presentations, Videos, Audio clips of Speeches, Team tasks etc.

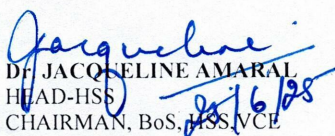
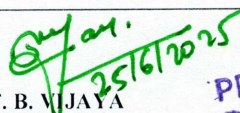
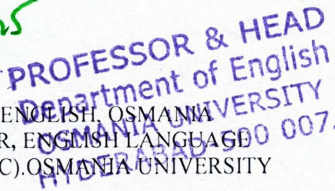
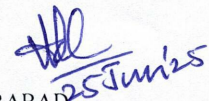


The break-up of CIE: Internal Tests + Assignments + Quizzes

1	No. of Internal tests	:	<input type="text" value="2"/>	Max.Marks	:	<input type="text" value="30"/>
2	No. of assignments	:	<input type="text" value="3"/>	Max. Marks	:	<input type="text" value="5"/>
3	No. of Quizzes	:	<input type="text" value="3"/>	Max. Marks	:	<input type="text" value="5"/>

Duration of Internal Tests : 90 Minutes

Duration for SEE : 180 Minutes

**Signatures:-**

 <b>DR. JACQUELINE AMARAL</b> HEAD-HSS CHAIRMAN, BoS, HSS, VCE	 <b>PROF. B. V. JAYA</b> HEAD, DEPARTMENT OF ENGLISH, OSMANIA UNIVERSITY & DIRECTOR, ENGLISH LANGUAGE TEACHING CENTRE (ELTC), OSMANIA UNIVERSITY 
<b>Dr. JOY ANURADHA</b> SUBJECT EXPERT UNIVERSITY OF HYDERABAD 	<b>DR. JOY HANS</b> CORPORATE REPRESENTATIVE 
MEMBERS OF HSS, VCE :-  <b>Dr. G. MEENA</b>   <b>Dr. K. JHANSI RANI</b>	MEMBERS OF HSS, VCE :-  <b>Dr. B. SHEELA RANI SIMON</b>  <b>Dr. T. SUNAND EMMANUEL</b>