

VASAVI COLLEGE OF ENGINEERING (Autonomous)

(Sponsored by Vasavi Academy of Education)
(Affiliated to Osmania University & approved by AICTE)
9-5-81, Ibrahimbagh, Hyderabad 500 031, India, www.vce.ac.in

24.05.2017

Minutes of 19thmeeting of the Board of Governors of Vasavi College of Engineering held at 11.00 a.m. on 23.05.2017 (Tuesday) in the premises of Vasavi College of Engineering, Ibrahimbagh, Hyderabad – 500 031

Mer 1	nbers present: Prof. Mohammad Suleman Siddiqi Former Vice-Chancellor Osmania University, Hyderabad	:	Chairman
2	Prof. Syeda Sameen Fatima Principal, OU college of Engineering Osmania University, Hyderabad	į	O.U. Nominee
3	Dr. M.R. Madhav, Professor Emeritus, JNTU Visiting Professor, IIT-Hyderabad	:	Member
4	Sri P. Ramamohan Rao President, Vasavi Academy of Education, (Management Nominee)	:	Member
5	Prof. T.V. Subba Rao Vice President, Vasavi Academy of Education (Management Nominee)	:	Member
	Sri M. Krishnamurty Secretary, Vasavi Academy of Education (Management Nominee)	:	Member
6	Sri P. V. Ratnam Treasurer, Vasavi Academy of Education (Management Nominee)	;	Member
7	Sri P. Balaji Member, Vasavi Academy of Education (Management Nominee)	1	Member
8	Dr. P. Yellaiah RJD, Nominee, CTE, Telangana		Member
9	Dr. T. Adi Lakshmi HoD-CSE, Vasavi College of Engineering	:	Member
10	Dr. G.V. Ramanamurty, HoD-Mech & Director (Acad), Vasavi College of Engineering	· 1	Member
11	Dr. K. Jaya Sankar, Principal Vasavi College of Engineering	:	Member-Secretary

The following members of the Board of Governors could not attend the meeting:

- 1. Sri Bommidala Srikrishna Murthy, Managing Director, M/s. Bommidala International Pvt. Ltd., Guntur
- 2. Prof. Anup Beniwal, Dean, I P University, Delhi, UGC Nominee

Prof. Mohammad Suleman Siddiqi, Chairman, BoG, presided over the meeting.



The following items on the agenda were taken up for consideration:

1. Confirmation of the minutes of the 18th meeting of the Board of Governors of the College held on 22.12.2016:

The minutes of the 18th meeting of Board of Governors held on 22.12.2016 were read and confirmed with modifications under item no.6 on award of Grade to B.E, MCA and M.E/ M.Tech Programs. of 18th BOG minutes of the meeting. The revised letter grade tables are given below:

Award of CGPA SCORE to B.E, MCA

CGPA SCORE	DIVISON AWARDED
7.50 and above (10.00-7.50)	First Division with distinction
6.50 and below 7.50	First Division
5.50 and below 6.50	Second Division
4.50 and below 5.50	Pass division
Below 4.50	Fail

Award of Letter Grade to M.E./M.Tech

Academic Performance (%)	Le	tter Grade	Grade Points
90 and above (90-100)	A+	Out Standing	10
80 to below 90	А	Excellent	09
70 to below 80	B+	Very Good	08
60 to below 70	В	Good	07
50 to below 60	С	Pass	06
Absent	Ab	Absent	Ab

Grade and Division is awarded on a 10-point scale as mentioned below:

CGPA Score	Type of Grade Awarded
8.00 and above (8-10)	First Division with distinction*
6.50 and below 8.00	First Division
6.00 and below 6.50	Second Division
below 6.00	Fail

Review on the resolutions passed during the BoG meeting held on 22.12.2016:

The Principal & Member-Secretary explained the review on the following resolutions passed in the previous BoG meeting:

BoG approval	Status
The BOG approved the procurement proposal of following Learning resources and software in the earlier meeting under TEQIP-II: 1. E- Journals	The procurement has been done as per the guidelines of NPIU using PMSS software: 1. E-journals were procured and payment made. 2. The learning resources (text books) were
2. Learning resources for Library	procured and payment made.
3. Software of IT department IBM Data Mining Software SPSS modeler	 Software of IT department IBM Data Mining Software SPSS modeler and payment made. Anti-Plagiarism software procurement process
4. Anti-Plagiarism software	is completed, purchased order released. Payment to be made.

Submission of Good Governance Document to NPIU	Good Governance Document had been submitted to NPIU and placed on the college website.
Participation of TEQIP Survey	Students, staff and faculty members participated in round three TEQIP satisfaction survey\.
Fixation of fee for the block period 2016-17 to 2018-19	The matter is in Honorable High court.
Position of reimbursement of Fee from the Government.	The college has received fee reimbursement amount partially and is awaiting the release of remaining amount.

The BoG has noted the above actions.

2. To note the grant of Accreditation to six UG programs by NBA

The NBA expert team visited the college during 17-19th February 2017 for accreditation of six UG programs. The accreditation result was announced by the NBA in the month of April 2017 granting accreditation to all the six UG programs namely Civil, CSE, ECE, EEE, IT and Mechanical Engineering for a period of three years 2017-18 to 2019-2020 valid upto 30-06-2020 vide orders File No. 11-142-2010-NBA dated 10.04.2017.

Members of BOG have congratulated the college on the achievement.

3. To note the NIRF (National Institutional Ranking Framework) Ranking

The college has submitted the required data to NIRF. NIRF announced nationwide ranking in the month of April 2017 and our college has been placed in the rank bracket of 100-150.

It was informed to the members that there are 2 colleges below the rank 100 and three colleges in the rank bracket 101-150 from the States of Telangana and Andhra Pradesh.

The BoG has noted Ranking position of college and suggested improvement in the next year.

4. Approval of Review of Audited Financial statements for the year 2015-16

The Audited Financial statements for the year 2015-16 are placed in the BOG by Sri P.V. Ratnam, Treasurer, VCE. He informed that the Finance Committee, at its meeting held on 31.03.2017, reviewed the audited financial statements for the year 2015-16. The audited financial statements reported Rs. 1.29 crore deficit in the accounts of Vasavi College of Engineering.

The BoG has approved the audited Financial statements for the year 2015-16

5. Approval of revised budget for the year 2016-17 and budget estimates for the year 2017-18

The Revised budget for the year 2016-17 and budget estimates for the year 2017-18 were approved by the Management Committee of Vasavi College of Engineering as well as by the General Body of Vasavi Academy of Education during March, 2017. The Finance Committee has gone through the details of the revised budget for the year 2016-17 and budget estimates of 2017-18.

Sri P.V. Ratnam informed that with the existing fee structure, the expected deficit for the year 2016-17 may be around Rs.3.97 crore and in the year 2017-18 it may be around Rs.6.72 Crore.



The members made the following suggestions:

- Prof. M.R. Madhav suggested nominating a professor to coordinate Alumni. A data base of the Alumni be maintained and possible donors to the colleges may be identified for fund raising.
- 2. Prof. Suleman Siddiqi suggested finding the donors from the Alumni who can support procurement of equipment.

Sri P. Balaji, Member VAE and BOG, has informed that

- The Alumni are being coordinated through the Alma Connect which is regularly organizing the Alumni meets by the Departments.
- Some of the Alumni are supporting the students through internships
- The College is ready to sanction 50% of funds, if any alumni has come forward to offer a research project to the faculty members.

The BoG has ratified the revised budget for the year 2016-17 and budget estimates for the year 2017-18.

6. Approval of Department-wise budgets for the year 2017-18

The Management Committee of Vasavi College of Engineering as well as the General Body of Vasavi Academy of Education during March, 2017 discussed the proposal of budgets for the year 2017-18 submitted by various departments. The Finance Committee approved the proposals of the capital expenditure items, department-wise and item-wise. It is proposed to circulate all these items among all the departments for implementation.

		Departm	nent-wise	e Capital	Budget for	the year	2017-18			
										Rs Lakhs
S NO	Particulars	Electrical	Furniture	Office/college Equipment	Lab Equipment	Computer Hardware & Software	Library/ Edu. Aids	Software	Other Assets	Total
1	Civil				11.00					11.00
2	CSE				1.70			18.00		19.70
3	ECE				69.10			9		69.10
4	EEE				29.50			23.00		52.50
.5	Mech				14.05	0.50		1.20	1.60	17.35
6	IT	0.75		1.50	18.00			5.25		25.50
7	H& SS				10.00					10.00
8	Physics		-		1.00					1.00
9	Mathematics									0.00
10	Chemistry		0.10	0.05	2.50		0.20			2.85
11	MCA		0.30			6.00	0.50	5.00		11.80
12	Library						15.00			15.00
13	Computer Centre	4.00		35.50		49.50			11	89.00
	8 1	4.75	0.40	37.05	156.85	56.00	15.70	52.45	1.60	324.80

The BoG has ratified the Department-wise budgets for the year 2017-18



7. Ratification of results of 1/4, 2/4 and 3/4 B.E and M.E I semester examinations- results declared in Jan 2017 and March 2017 respectively

SI.No.	Branch	Pass Percentage						
		BE I Year	BE II Year	BE III Year	ME I Year I -	Semester		
1	CSE-A	95.00	87.32	92.86	ADM (Mech)	69.23		
2	CSE-B	80.00	94.37	94.44	ESVLSID (ECE)	22.22		
3	ECE-A	88.33	91.55	85.92	CESP(ECE)	50.00		
4	ECE-B	81.97	94.37	81.69	PSPE (EEE)	94.12		
5	EEE	88.33	90.41	92.65	CSE[MTECH]	53.33		
6	MECH-A	77.05	77.46	84.29				
7	MECH-B	62.07	81.69	82.86				
8	CIVIL	71.67	87.14	81.82				
9	I.T-A	75.00	77.46	92.75				
10	I.T-B	86.44	72.22	89.86				
Total	(After RV)	80.63	85.39	87.93		57.53		
Total (Before RV)	79.47	83.85	86.49		54.79		

The BoG has ratified the above results

8. Ratification of the results of MCA I semester examinations held on Jan/Feb 2017 and results declared in March 2017

MCA I - Semester (Main) Result Analysis (After Revaluation)
Exams held in January/February, 2017 (2016 - 2017) (AUTONOMOUS)

S.No	Branch	No. of Candidates Registered	No. of Candidates Passed	Pass Percentage
1	MCA I Year I – Sem (Main) After RV	43	24	55.81
	Before RV	43	22	51.16
2	MCA II Year I – Sem (Main) After RV	42	35	83.33
0770002-7000	Before RV	42	34	80.95
3	MCA III Year I – Sem (Main) After RV	30	28	93.33
	Before RV	30	28	93.33

Overall result analysis of MCA final year (outgoing batch) for the academic year 2016-2017 under Autonomy (exams held in April/May,2017)

Name of the Course	No. of	No.of	No.of	No.of	Pass	No.of Overall
	Regd.	Distinction	I-Class %	II-Class %	%	Passed %
MCA 3/3 – II Sem	30	14	15	01	- NIL-	30/30
Outgoing batch-17		NOT AND AND AND AND AND AND	No. 100 No. 400 No. 100 No. 100	***************************************		1000 Date (the State have been state
		46.67	50	3.33		100.00
2015-2016	45	07	26	11	01	45/45
OUTGOING BATCH		THE REP THE REST NAME THAN THAN				that the line and not too just.
		15.56	57.78	24.44	2.22	100.00

The BoG ratified the above results

9. <u>Consideration of readmission of students who joined under Osmania University regulations to continue their program of study under Autonomous regulations of the college.</u>

The students who have taken readmission (joined under the university regulations) due to detention/transfer into the college shall be allowed to pursue their program of study under Autonomous/CBCS regulations of the college. They shall clear all the backlog subjects, if any, in the equivalent subjects as identified by the Board of Studies concerned under the Autonomous/CBCS system for the award of degree.

The Academic Council at its 6th Meeting held on 16.5.2017 sought clarifications and the Director (Admn. & Exam) provided the following details:

- a. The equivalence of a course studied by a student (within Osmania university affiliation system) is decided by the chairman, BOS of department concerned. The equivalence is given if the contents of the syllabus of studied course contain at least 2/3 of the contents of the same course offered by the college in the existing scheme of examination.
- b. For the students taking readmission on transfer from other universities, the courses studied by the students are categorized as courses covered, uncovered courses and equivalent courses. The student shall complete the uncovered courses in the college as per the existing scheme of examination.

The Academic Council agreed to readmission of students joined under Osmania University regulations to continue their program of study under Autonomous regulations of the college.

The members of BoG felt that the proposal was good as it avoids the overlapping of university supplementary examinations and autonomous examinations, formulation of transitory regulations and enables students to take their examinations without confusion.

The BoG has ratified the readmission of students who joined under Osmania University regulations to continue their program of study under Autonomous regulations of the college.

10. Approval to conduct Advanced Supplementary examinations in the even semesters to B.E and MCA programs under Autonomous and CBCS regulations.

For Bachelor of Engineering program, for every semester, examinations are conducted twice in a calendar year. The existing procedure and the proposed procedure for the conduct of semester examinations of B.E. are given below:

Existing procedure	Proposed procedure
I. At the end of odd semester (Nov./Dec.)	
i) Main Examinations of odd semester (first semester of B.E. I, II, III & IV-years). ii) Supplementary examinations of even semester (second semester of B.E. I, II & III-	i) Main Examinations of odd semester (first semester of B.E. I, II, III & IV-years).
II. At the end of even semester (Apr./May)	
i) Main Examinations of Even-Semester	i) Main Examinations of Even-Semester
(second semester of B.E. I, II, III & IV-Years).	(II SEM of B.E. I, II, III & IV-Years).
ii) Supplementary examinations of Odd-Semester	ii) Supplementary examinations of Odd-
(first semester of B.E. I, II, III & IV-Years).	Semester (first semester of B.E. I, II, III & IV-Years).
iii) Make-up examinations of IV year second	iii) Make-up examinations of IV year
semester	second semester
	iv) Advanced Supplementary examinations of I, II and III year second semester

In the existing procedure, supplementary examinations for IV year second semester which should have been conducted along with odd semester main examinations (Nov./Dec.) are advanced and conducted as make-up examinations (June/July) immediately after the publication of results of IV year second semester main examinations. This is done basically to help such of those candidates who have one or more backlogs in VIII semester alone, so that they become eligible for the award of Degree without loss of Academic Year.

3

The proposal of meeting of members of Managing Committee and Heads of Departments held on 29.04.2017, to the conduct of Advanced Supplementary examinations mentioned above for the second semester of I, II and III years on the lines of IV year second semester makeup examinations by advancing these examinations from November/December was placed in the Academic Council meeting held on 16.05.2017.

The proposal was discussed at length in the Academic council meeting. The academic council made the following observations on the proposed system:

- ✓ As the supplementary examinations of the even semesters are being advanced, these examinations may be nomenclated as "advanced supplementary examinations" instead of "Make-up" exams.
- ✓ The backlog examinations load on the students will be decreased.
- ✓ Number of students promoted to next higher classes will also increase.
- ✓ Students do not lose class-work since in the proposed system, advanced supplementary examinations will be completed before the commencement of the next semester class work.
- ✓ The results of advanced supplementary examinations will be made available within 4 weeks to meet the readmission guidelines.

The academic council accepted the above proposals to be implemented **with effect from May/June 2017** and made applicable to all the students admitted under autonomy to this date (I, II and III years second semester candidates of 2016-17) and in future. The matter was referred to Board of Governors (BOG) for its approval.

The BoG examined the above proposals and made the following observations:

- ✓ Agreed with the proposal made by the Academic Council on the conduct of Advanced Supplementary examinations for even semesters.
- ✓ The proposed examinations will be conducted for such of those candidates who have failed in one or more courses/subjects in the even semester.
- ✓ No special examinations are being conducted. It is only that supplementary exams of even semesters are being advanced.
- ✓ Since the supplementary examinations of even semesters which are being held during the months of November/December are being advanced to June/July months, supplementary examinations for the even semesters will henceforth need not be conducted.
- ✓ In response to the proposed dispensing with revaluation for Advanced supplementary examinations, Prof. M. R. Madhav, Member-BoG and Dr. P. Yellaiah, Nominee of CTE expressed that the practice of revaluation be continued.

After a detailed discussions the BoG approved

- ✓ to conduct of Advanced Supplementary examinations in the even semesters to B.E and MCA programs under Autonomous and CBCS regulations.
- ✓ to consider only the result in the revaluation of main examinations, if the candidate is declared to have passed in the revaluation, even if the student has appeared for Advanced Supplementary examinations

- ✓ to permit the detained candidates of main examinations who appeared for Advanced
 Supplementary examinations in the even semesters to attend the next higher classwork conditionally by obtaining an undertaking from the them.
- ✓ to continue the revaluation provision for Advanced Supplementary examinations of B.E.

 / MCA / M.E and M.Tech.
- ✓ to permit release of schedule for the conduct of Advanced Supplementary examinations for even semesters by the Administration and Controller of Examinations.

The above approvals will come into force **with effect from May/June 2017** as part of academic rules and regulations and will be made applicable to all the students admitted under autonomy/CBCS to this date (I, II and III years second semester candidates of 2016-17) and in future.

11. Ratification of expenditure of TEQIP-II funds and to note closure of TEQIP-II project by 31st March, 2017

The Total funds of TEQIP-II amounting to Rs.500 lakhs were received and fully spent by 28-03-2017. The project was ended on 31st march 2017. The head wise expenditure is given below:

5	Expenditure in Rs. lacs						
Head	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total
Books & LRs & Software	0	80.99	21.57	11.43	24.82	8.22	147.03
Teaching Assistantships	13.68	30.96	16	21.36	27.72	0	109.72
R&D and Consultancy	0	0	0	0.45	4.28	0	4.73
Faculty & Staff Development	12.98	28.19	26.15	34.53	12.95	1.12	115.92
Interaction with Industry	3.17	11.84	3.94	9.01	5.37	0	33.33
Management Capacity	0	2.81	0.8	1.53	0.72	0	5.86
Enhancement			3				2
Institutional Reforms	0.35	0.86	13.4	23.35	3.59	0	41.55
Academic Support for weak	0.15	8.22	4.16	0.68	1.24	0	14.45
students							
Incremental Operating cost	0	8.51	14.18	9.52	10.35	0.43	42.99
Salaries	1.09	4.54	0	0	0	0	5.63
Operation & Maintenance	0.31	0.89	0	0	0	0	1.2
	31.73	177.81	100.2	111.86	91.04	9.77	522.41

The expenditure is more than the received amount from the NPIU. The excess amount spent was met from the college funds.

In an email communication, it was informed by the NPIU that for complete closure and other works the staff can be retained up to July 2017 and salaries may be paid from TEQIP-II funds. An amount of Rs. 242000.00 has been sanctioned for this activity; however, the amount has not been received.

In another email, it was informed by NPIU by that the Institutes which are not able to utilize unspent amount lying with them and some of the Institutes that required more funds for incurring expenditure for their activities, "Transfer of unutilized funds of one institute to the other institute within the respective states" is permitted. The college has sent its requirement and is awaiting response from SPFU/NPIU.

The BoG has ratified the expenditure and noted the closure of TEQIP-II project on 31 march 2017

12. Framing guidelines for utilization of four funds established under TEQIP-II

It was informed in the beginning of the TEQIP-II project by NPIU that to sustain development activities initiated in project institutions under TEQIP II post project closure, all project funded institutes are required to establish four funds: Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund. The college has established all the four funds as per requirement and the amounts deposited are given below head wise:

Fund	Amount (Rs Lacs)	
Corpus Fund	54.14	
Faculty Development Fund	54.14	
Equipment Replacement Fund	54.14	
Maintenance Fund.	54.14	

The Project Implementation Plan says that the institutions are to utilize the revenue from the four funds only after the project closes, following approval from the BoG.

5th JRM of TEQIP-II held July 6-August 7, 2015 reported that

Different colleges may wish to use their funds in different ways, in line with the decisions made in the respective BoG (and subject to the overall requirement to use the funds to sustain activities initiated under TEQIP II).

The colleges which have not purchased equipment under TEQIP II would like to redeploy funds from the Equipment Replacement Fund and Maintenance Fund to other developmental uses.

The expectation is that BoGs would continue to exercise the decision-making powers over the Funds (and indeed over the whole institution) that they exercise during the Project. Funds earmarked for one purpose could be used for another purpose, but still used for sustaining TEQIP activities, especially for those colleges that have not purchased equipment.

The members of BOG after discussing the matter suggested that the College can prepare a draft action plan for the usage of the four funds in future. They also suggested considering the experience of fund utilization during the TEQIP-II project and identifying the important areas for optimum utilization while drafting the action plan. The draft action plan may be put-up to the BoG in the next meeting for discussion and approval.

Prof. Suleman Siddiqi. Chairman, BoG, desired preparation of a document outlining the achievements under autonomy compared with the affiliated system, as the college is now entering the 4th year of autonomy.

The BOG advised submission of draft action plan spanning three years for the utilization of four funds, indicating budgetary requirements and important areas to spend in the next BOG meeting.

13. <u>Approval to enhance rate of remuneration to Examination related works under Autonomy.</u>

The Finance Committee recommended the enhancement of remuneration w.e.f. May / June, 2017 for theory examinations in view of enhancement of rates by the Osmania University as per the details given below:

S.No	Nature of Work	Rate per session (Rs)	
		Existing in VCE	Proposed
1	Chief Superintendent (for conduct of Theory & Lab Examinations)	150.00	250.00
2	Invigilator / Additional Invigilator / confidential Invigilator for Theory exams	125.00	150.00

(g)

The members of BOG recommended to enhance the remuneration to Invigilator / Additional Invigilator / confidential Invigilator for theory exams from the proposed Rs. 150.00 to Rs. 175.00 and agreed the proposed remuneration of **Rs. 250.00** to Chief Superintendent (for conduct of Theory & Lab Examinations).

The BoG has approved the revised remuneration rates to Invigilator / Additional Invigilator / confidential Invigilator for Theory exams as Rs. 175.00 and Rs. 250.00 to Chief Superintendent (for conduct of Theory & Lab Examinations) remains

The members also made following suggestions in general on the quality of question papers:

- ✓ Encourage the internal faculty to set the semester examination question papers so that academic autonomy of college will be exercised fully.
- ✓ Faculty members should take the full responsibility of setting quality question papers and evaluation.
- ✓ Faculty members should be trained on question paper setting.
- ✓ Question papers must be designed to test the knowledge of the students and should not be set merely to test the memory.
- ✓ The initiative of question paper auditing by external experts was appreciated.

The meeting concluded with a vote of thanks to the Chair.

(Prof. Mohammad Suleman Siddiqi) Chairman, BoG

mlan

(Prof. Syeda Sameen Fatima)
O.U. Nominee &
Member, BoG

Prof. M.R. Madhav, Visiting Professor, IIT-Hyderabad Member, BoG

(P.V. Ratnam)
Treasurer, VAE &
Member, BoG

(Dr. P. Yellaiah)
CTE Nominee & Member BOG

(Prof. T. Adi Lakshmi) HoD-CSE & Member, BoG

To Poli(all

(Sri P. Ramamohan Rao) President, VAE & Member, BoG

(M. Krishnamurty)
Secretary, VAE &
Member, BoG

(Prof. T.V. Subba Rao) Vice President, VAE & Member, BoG

(P. Balaji) Member, VAE & BoG

(Prof. G.V. Ramana Murty)
HoD-Mech, Director (Acad) & Member, BoG

(Prof. K. Jaya Sanker)
Principal, VCE &
Member-Secretary, BoG